

**JnnurM**

**Checklist for the ‘Urban Reforms  
Agenda’ under JNNURM**

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## STAKEHOLDER CONSULTATIONS FOR REFORMS

### DESIRED OBJECTIVE/S

JNNURM requires the states/ cities to commit to reforms after effective consultations held across agencies and institutions involved in undertaking these reforms. It should be ensured that meaningful consultations are held at both the State and City levels on the reforms agenda, prior to the Memorandum of Agreement being entered into with the MoUD, Government of India.

### DETAILS OF CONSULTATIONS

Please provide the list of agencies / stakeholders consulted

<i>S.No</i>	<i>Stakeholders Consulted (Name position and agency / institution)</i>
1	Five Meetings with Councillors
2	Two Meetings with Hon'ble MLA's and MP's
3	Ten Meetings with Stakeholders in different parts of Srinagar
4	
5	
6	

# **M**ANDATORY **R**EFORMS AT THE LEVEL OF THE **S**TATE **G**OVERNMENT

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## S1. IMPLEMENTATION OF THE 74TH CONSTITUTIONAL AMENDMENT ACT

### DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities in implementing the 74<sup>th</sup> Constitutional Amendment Act in its letter and spirit. The State should ensure meaningful association and engagement of Urban Local Bodies in the entire gamut of urban management functions, including but not limited to the service delivery function by parastatal agencies. Over a period of seven years, the Mission aims to ensure that all special agencies that deliver civic services in urban areas to ULBs are either transferred and / or platforms are created for accountability to ULBs for all urban civic service providers in transition.

### CURRENT STATUS

a. Please indicate the status of implementation of the following as per the Act:

i. Constitution of municipalities, and last when	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Indicate number of municipalities constituted, last elections held, etc.....</i>
ii. Composition of municipal councils, and last when	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Indicate number of municipal councils constituted, last elections held, etc.....</i>
iii. Reservation of seats for women, SCs and STs	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Indicate number of reserved seats against total etc. ....</i>
iv. Constitution of District Planning Committees (DPCs)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Comment on constitution and membership, etc....</i>
v. Constitution of Metropolitan Planning Committee (MPCs)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Comment on constitution and membership, etc....</i>
vi. Incorporation of Schedule 12 into the State Municipal Act	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Indicate when incorporated, etc...</i>

- b. Please indicate which of the functions of Schedule 12 have been incorporated into the State Municipal Act and transferred to ULBs by indicating a Yes or No against columns 'c' and 'd'

No.	Functions listed in 12 <sup>th</sup> Schedule	Incorporated in the Act <sup>1</sup>	Transferred to ULBs <sup>2</sup>
a	b	c	d
1	Urban Planning including town planning	Completely	Not yet
2	Regulation of land-use and construction of buildings	Completely	Partly by SMC
3	Planning for economic and social development	Completely	Not yet
4	Roads and bridges	Completely	Not yet
5	Water supply- domestic, industrial and commercial	Completely	Not yet
6	Public health, sanitation, conservancy and SWM	Completely	Not yet
7	Fire services	Completely	Not yet
8	Urban forestry, protection of environment and ecology	Completely	Not yet
9	Safeguarding the interests of weaker sections society including the handicapped and mentally retarded	Not yet	Not yet
10	Slum improvement and upgradation	Completely	Partly by SMC
11	Urban poverty alleviation	Completely	Not yet
12	Provision of urban amenities and facilities- parks, gardens and playgrounds	Completely	Not yet
13	Promotion of cultural, educational, and aesthetic aspects	Completely	Not yet
14	Burials and burial grounds, cremations, cremation grounds and electric crematoriums	Completely	Not yet
15	Cattle pounds, prevention of cruelty to animals	Completely	SMC
16	Vital statistics including registration of births and deaths	Completely	SMC
17	Public amenities including street lighting, parking lots, bus stops and public conveniences	Completely	Partly by SMC
18	Regulation of slaughter houses and tanneries	Completely	SMC

- c. In case of any of the above functions have not been transferred or transferred only partly, please specify the other agencies involved and its role vis-à-vis ULBs.

The other agencies involved in above noted function are Town Planning Organization, Srinagar Development Authority, Social Welfare Department, R&B Department, PHE Deptt., Directorate of Fire Services, Forest/Environment Deptt., Gardens, Parks & Floriculture Deptt. and Education Department.

<sup>1</sup> Indicate as either : Completely, No, or Partly

<sup>2</sup> Indicate as either : Completely, No, or Partly

- d. Please indicate whether the transfer of functions has been accompanied by transfer of staff. Yes No Partly

If no, please specify the extent to which ULBs have been given powers and resources to recruit staff for managing transferred functions.

- e. If the DPC/MPC has been constituted, please attach a copy of the Act. Yes No
- f. If the DPC/MPC has not been constituted, has the legislative process for their constitution been initiated? (\*) Yes No  
Please specify status, if the process has been initiated.

- g. Please indicate the status of SFC - have they been constituted? When was the last SFC constituted?

- h. Please indicate whether SFCs submitted their recommendations. Yes No  
If yes, what is the status of implementation?

*The State Government has already constituted Municipal Finance Commission, which has furnished its recommendations. The Government has agreed to the reforms recommended by the said commission. The most important recommendations of the commission with regard to devolution of tax income has already been implemented. Presently the government provides 10% of its tax income to the Urban Local Bodies*

**\* In J&K State, District Development Boards have been constituted as early as in mid seventies for planning of District Plan. The Hon'ble Mayor of SMC is member of this said District Development Board for District Srinagar. However DPC is being constituted.**

**TIMELINE FOR REFORMS**

**MUNICIPAL ELECTIONS**



- a. If elections to the municipalities have not been held, Please indicate when this will be held. (Already held)
- |  |                          |                          |                          |                          |                          |                          |                          |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
|  | Year1                    | Year2                    | Year3                    | Year4                    | Year5                    | Year6                    | Year7                    |
|  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

DISTRICT PLANNING COMMITTEE / METROPOLITAN PLANNING COMMITTEE

- b. If the answer to 1(e) (i) is no, then please provide a time schedule for constituting the DPC/MPC. (Indicate year for enactment of Act in box)
- |  |                          |                          |                          |                          |                          |                          |                          |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
|  | Year1                    | Year2                    | Year3                    | Year4                    | Year5                    | Year6                    | Year7                    |
|  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Please provide timelines for steps leading up to enactment of legislation for constitution of DPC / MPC.

Under J&K Municipal Corporation Act 2000, and J&K Panchayat Raj Act 1989, the District Development Board is entrusted with the job for District Planning which includes Planning for Srinagar Municipal Corporation also.

Please specify the reasons for delay, if any.

STATE FINANCE COMMISSION

- c. Please provide timetable for constitution of SFC, acceptance and implementation of its recommendations

The State Govt. has already constituted Municipal Finance Commission, which has furnished its recommendations. The Govt. has agreed to the reforms recommended by the said commission. The most important recommendation of the Commission with regard to devolution of tax income has already been implemented. Presently the Govt. provides 10% of its total tax income to the Urban Local Bodies.

CONVERGENCE OF URBAN MANAGEMENT FUNCTIONS

- d. Resolution<sup>3</sup> by Government expressing commitment to implement the 74<sup>th</sup> Amendment Act<sup>4</sup> with respect to convergence of urban management functions with ULBs (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.)

<sup>3</sup> In case of issues to be decided at the State Government level, a 'Resolution' would imply the resolutions passed by State Legislative Assembly/Cabinet. Similarly in case of issues to be decided at the city level, 'Resolution' would imply the resolutions passed by the Municipal Council

e. Please provide timeline in years of when the State plans to complete the transfer of the following functions

No.	Functions listed in 12 <sup>th</sup> Schedule	Gov. Resolution	Cabinet Approval	Amendment of State/Municipal Acts	Implementation
1	Urban Planning including town planning			Note below*	3 <sup>rd</sup> year
2	Regulation of land-use and construction of buildings			State Act	3 <sup>rd</sup> year
3	Planning for economic and social development				5 <sup>th</sup> year
4	Roads and bridges				5 <sup>th</sup> year
5	Water supply- domestic, industrial and commercial				4 <sup>th</sup> year
6	Public health, sanitation, conservancy and SWM				Ist year
7	Fire services				7 <sup>th</sup> year
8	Urban forestry, protection of environment and ecology			J&K Mpl. Act 2000	7 <sup>th</sup> year
9	Safeguarding the interests of weaker sections society including the handicapped and mentally retarded				3 <sup>rd</sup> year
10	Slum improvement and upgradation			Already taken up	Ist year
11	Urban poverty alleviation			By Amendment	4 <sup>th</sup> year
12	Provision of urban amenities and facilities- parks, gardens and playgrounds			Already taken up	Ist year
13	Promotion of cultural, educational, and aesthetic aspects			By Amendment	5 <sup>th</sup> year
14	Burials and burial grounds, cremations, cremation grounds and electric crematoriums			Already taken up	Ist year
15	Cattle pounds, prevention of cruelty to animals			Already taken up	Ist year
16	Vital statistics including registration of births and deaths			Already taken up	Ist year
17	Public amenities including street lighting, parking lots, bus stops and public conveniences			Already taken up	Ist year
18	Regulation of slaughter houses and tanneries			Already taken up	Ist year

\* Note: The 74<sup>th</sup> Amendment of Constitution of India is not applicable to the J&K State. However, a list of functions to be conducted by the Srinagar Municipal Corporation contains these provisions and are already incorporated in the J&K Municipal Corporation Act 2000. The list of functions of the Srinagar Municipal Corporation as per the provisions of the said act are enclosed herewith.

- f. Specify approaches intended to be adopted by State Government to achieve convergence of urban management functions into the functioning of ULBs, please specify the methods.

This can be done by way of unbundling of services. e.g. parastatals or other agencies may operate, maintain, own assets and collect user charges for delivery of these municipal services, so long as they are accountable to SMC. Service levels will be fixed by SMC. The SMC will be empowered and capacitated to ensure delivery of services at the defined level by the service provider/s, through the mechanisms of contractual arrangements. Such mechanisms are consistent with the reforms envisaged under the 74<sup>th</sup> Constitutional Amendment Act)

4. Note: This can be done by way of unbundling of services. e.g. parastatals or other agencies may operate, maintain, own assets and collect user charges for delivery of these municipal services, so long as they are accountable to ULBs. Service levels should be fixed by ULBs. The ULBs should be empowered and capacitated to ensure delivery of services at the defined level by the service provider/s, through the mechanisms of contractual arrangements. Such mechanisms are consistent with the reforms envisaged under the 74<sup>th</sup> Constitutional Amendment Act)
5. Specify NA where not applicable. The list should correspond to items specified in table under 1. b. as those partly or not transferred to ULBs.

## S2. INTEGRATION OF CITY PLANNING AND DELIVERY FUNCTIONS

### DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities in the area of institutional convergence at the city level, with an objective to assign or associate elected ULBs with “city planning and delivery functions”. During the Mission period, JNNURM envisages that the process of planning and delivery of all urban infrastructure development and management functions and services will converge with the functioning of the ULBs.<sup>5</sup>

### CURRENT STATUS

- a. Specify agency / agencies involved in planning of urban development and delivery of infrastructure services.

<i>Sector</i>	<i>Agency undertaking planning</i>	<i>Agency/ agencies undertaking delivery of services</i>	<i>Prevailing role of ULB/s in planning vis-à-vis respective sectors</i>
<i>For e.g. Land-use management</i>	TPO/SDA	SMC	Active role
<i>Town planning</i>	TPO Kashmir	SMC	Active role
<i>Traffic and Transport services</i>	Transport Deptt/SRTC/Pvt. Transport/Traffic Police	SRTC/Pvt Transport	No role
<i>Water supply and sewerage</i>	PHE/UEED	PHE/UEED	No role
<i>Solid Waste Management</i>	SMC	SMC	Exclusive role
.....			

- b. Please specify the agency that coordinated the preparation of CDPs under the JNNURM in the Mission cities-SDA

<sup>5</sup> Such integration is all the more critical in cities / urban agglomerations where there are multiple ULBs, vis-à-vis a single parastatal agency engaged in spatial planning, trunk infrastructure development and provision of network services (for e.g. water supply, sewerage or transport)

- c. Please indicate whether the Master Plan and / or CDP has been approved by the ULB/s vide a specific resolution, Yes  No
- d. Please indicate whether the city plans have been placed before the Metropolitan Planning Committee (MPC)/ District Planning Committee (DPC). Yes  No
- e. Please indicate agency, if any, responsible for planning and coordination of Heritage conservation-**Archaeological Deptt/R&B.**

**TIMELINE FOR REFORMS**

- a. Resolution by Government expressing commitment to assign or associate ULBs with the city planning function. Please indicate timeline.
- b. If the answer to (d) above is 'No', please indicate a timeline of when the city plans will be placed before the MPC/DPC Year1  Year2  Year3  Year4  Year5  Year6  Year7
- c. Please indicate sequence of steps to integrate ULB/s with the city planning function.

<i>Areas of planning<sup>6</sup></i>	<i>Steps to integrate ULB/s with the planning function</i>	<i>Targeted year of the Mission period</i>
Land-use and spatial planning		Already exist
Development of new areas		Already exist
Basic infrastructure services, such as <ul style="list-style-type: none"> <li>• water supply,</li> <li>• sewerage</li> <li>• sanitation</li> </ul>	Devolution process under implementation -do-	By 2008 By 2008 Already exist
Traffic and transport services	It is with State Govt. under taking (SRTC)	
Renewal of inner city areas		Already exist
Heritage conservation	Looked after by Archaeological Deptt./R&B Department	
Building regulation		Already exist
Socio-Economic planning	Social Welfare Department	
Any other		

d. Please indicate sequence of steps to integrate ULB/s with the delivery of services.

<sup>6</sup> The areas of planning should cover all aspects of urban development and management

<i>Areas of service delivery<sup>7</sup></i>	<i>Steps to integrate ULB/s with the service delivery function</i>	<i>Targeted year of the Mission period</i>
Urban Planning including town planning	Proposals are in offing	
Regulation of land-use and construction of buildings		Already exist
Planning for economic and social development	Proposals are in offing	
Roads and bridges	Proposals are in offing	
Water supply- domestic, industrial and commercial	Proposals are in offing	
Public Health, Sanitation, Conservancy and SWM		Already exists
Fire services	Proposals are in offing	
Urban forestry, protection of environment and ecology	Proposals are in offing	
Safeguarding the interests of weaker sections society including the handicapped and mentally retarded	Proposals are in offing	
Slum improvement and upgradation		Already exists
Urban poverty alleviation	Proposals are in offing	
Provision of urban amenities and facilities- parks, gardens and playgrounds		Already exists
Promotion of cultural, educational, and aesthetic aspects	Proposals are in offing	
Burials and burial grounds, cremations, cremation grounds and electric crematoriums	Proposals are in offing	
Cattle pounds, prevention of cruelty to animals		Already exists
Vital statistics including registration of births and deaths		Already exists

<sup>7</sup> The areas of service delivery should correspond to all areas listed under Schedule 12 of the 74<sup>th</sup> Constitutional Amendment Act

Public amenities including street lighting, parking lots, bus stops and public conveniences		Already exists
Regulation of slaughter houses and tanneries		Already exists

- e. Any other related reform steps being undertaken to achieve institutional convergence (please use additional space to specify the details and corresponding timelines targeted)



### S3. RENT CONTROL REFORMS

**DESIRED OBJECTIVE/S**

JNNURM requires certain reforms to be undertaken by states/ cities in area of rent control legislation, with the objective of having a system that balances the rights and obligations of landlords and tenants to encourage construction and development of more housing stock, as well as promoting an efficient and robust rental/tenancy market, so as to improve the availability of housing across all income categories.

**CURRENT STATUS**

- a. Please provide a short note on the present Rent Control Legislation, which provides the following details:
  - i. rights of landlord to get possession back
  - ii. rights of tenants to continue their tenancy
  - iii. obligations of tenants with regard to regular rental payments/ maintenance of tenanted property/ adherence to lease agreements, if present
  - iv. provision for periodic review of rentals, in accordance with market conditions
  - v. fixing of Standard Rents, periodicity of review, and dispute resolution mechanisms

We have already J&K Houses and Shops Rent Control Act 1966 which has been enacted and rules framed there-under notified. The said Act is not evenly balanced. However, the Act provides for fixation of rent at market value. The Act is being modified/repealed as per guidelines under JNNURM with suitable modifications to suit local conditions.

- b. Please indicate whether you have adopted the Model Rent Control Legislation circulated by GOI:

- i. Adopted as is 

Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>
  
- ii. Adopted with modifications. If so, please specify 

Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>

As stated above the said Act is being modified in accordance with Modern Rent Control Act circulated by GOI with certain modifications to suit the local conditions.

iii. Please specify year of adoption

2008

c. Please indicate the number of properties under Rent Control Act

Being surveyed

d. Please indicate whether Rent Control Act applies to new construction & new tenancies

Yes  No

e. Please indicate whether there are any special provisions for weaker sections of society

Yes  No

f. Please indicate the number of rent control cases pending in various courts related to JNNURM cities

Will be provided within 3 months

g. Please indicate the annual trend in new cases being filed related to rent control  
(Will be provided within 3 months)

2002-03  2003-04  2004-05  2005-06

h. Is there any mechanism for providing guidelines to fix rents on the basis of market rates for existing tenancies  
(if yes, please provide a brief description below)

Yes  No

As already stated above, the State Govt. is committed to ammend the Rent Control Act and the necessary mechanism for fixation of rent as per guidelines of JNNURM shall be put into such Law

i. Please indicate prevailing dispute resolution mechanisms, if such exist.

Through Courts

**TIMELINE FOR REFORMS**

a. Resolution by Government expressing commitment to establish new Rent Control system (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.) Please indicate timeline.

b. Defining the Rights and Obligations of landlords and tenants

Year1  Year2  Year3  Year4  Year5  Year6  Year7

- i. rights of landlord to get possession back
- ii. rights of tenants to continue their tenancy
- iii. obligations of tenants with regard to regular rental payments/ maintenance of tenanted property/ adherence to lease agreements, if present
- iv. provision for periodic review of rentals, in accordance with market conditions

c. Establishing a new Rent Control legislation

- i. Setting up a Committee/Team to draft/amend legislation

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- ii. Stakeholder consultations

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- iii. Preparation of Draft legislation

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- iv. Approval of the Cabinet/ Government

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- v. Final enactment of the legislation by Legislature

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- vi. Notification

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- vii. Preparation and notification of appropriate subordinate legislation

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- viii. Implementation by municipality (ies)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- d. Please indicate periodicity of revision of rents/rental value guidance, and when next due

Periodicity : No fixed periodicity	Next due:
------------------------------------	-----------

- e. Setting up mechanism for periodic review of rents/ rental value guidance

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

f. Institute Dispute resolution mechanisms (e.g. Special Tribunals/ Courts etc)      Year1   Year2   Year3   Year4   Year5   Year6   Year7  
                 

*By instituting dispute resolution Courts / Tribunals*

g. Any other reform steps being undertaken (please use additional space to specify)      Year1   Year2   Year3   Year4   Year5   Year6   Year7  
                 

*Information dissemination / amendment of old Act. The rent control reforms will be communicated to the citizens through print and electronic media. Also the SMC website under preparation shall be updated periodically to contain information on any JNNURM related reformation process.*

## S4. RATIONALISATION OF STAMP DUTY

### DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities to rationalise Stamp Duty, with the objective of establishing an efficient real estate market with minimum barriers on transfer of property so as to be put into more productive use.

### CURRENT STATUS

- a. Please indicate the current Stamp Duty Regime, including surcharge or any other levy on transfer of property

The state has well defined stamp duty regime which covers all transfers of property.

- b. Please indicate when the stamp duty rate was last revised and by what percentage.

The stamp duty was last reduced from 22% to 7.5%. However, this shall be applicable after the District Magistrate notifies the area-wise market value of land and other properties. Currently this exercise is going on.

- c. Please indicate whether any concessions to particular classes of individuals or institutions are being provided

<i>Type of Concession</i>	<i>Qualifying Institution/Individual</i>
Stamp Duty Concession	Development Authorities
Stamp Duty Concession	House Building Cooperatives

*(Please add additional rows if necessary)*

- d. Please provide the total collection from Stamp Duty over the last 5 years (including surcharge or any other levy on transfer of property)

<i>2000-2001</i>	<i>2001-2002</i>	<i>2002-2003</i>	<i>2003-2004</i>	<i>2004-2005</i>	<i>2005-06</i>
21.06	26.08	25.68	33.58	39.25	46.43

(in crores)

e. Please indicate % and quantum of revenue from Stamp Duty shared with JNNURM cities in the State.

i. ULB's share in %

ii. Quantum shared with JNNURM cities in last three years (in Rs. Crores) - Nil

Name of City	2003-2004	2004-2005	2005-2006
City 1			
City 2			

f. Please indicate the basis of collection of Stamp Duty, i.e.

i. Declared Value

ii. Higher of the Standard Guidance Value/ Declared Value

iii. Any other method (please specify)

g. Please indicate the use of information technology in the following:

i. Maintenance of records

To be computerized

ii. Maintenance of guidance values

To be computerized

**TIMELINE FOR REFORMS**

a. Resolution by Government expressing commitment to reduce Stamp Duty<sup>8</sup> to 5% (or less than 5% if the State so desires) within Mission period. The resolution should provide the timetable for reducing the Stamp Duty in a phased manner, i.e. year-wise (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.) Please indicate timeline. **Agred**

b. Fix the periodicity for revising the guidance value for levy of Stamp Duty

Every 2 Years
---------------

c. Indicate the time-table for reducing the stamp duty rate to 5%  
(Indicate % of Stamp Duty in the box)

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Stamp duty (%)			7.5	7.0	6.5	6.0	5

d. Any other reform steps being undertaken (please use additional space to specify)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<p>1. Computerized registration of properties to be introduced.</p>
---

<sup>8</sup> The rate of Stamp Duty implies total % that is levied, including surcharge and other levies on transfer of property.





## **S6. COMMUNITY PARTICIPATION LAW**

### **DESIRED OBJECTIVE/S**

JNNURM requires certain reforms to be undertaken by states/ cities in area of Community Participation, with the objective of institutionalising citizen participation as well as introducing the concept of the Area Sabha in urban areas. The larger objective is to integrate involvement of citizens in municipal functioning, e.g. setting priorities, budgeting provisions, exerting peer pressure on compliance to regulation, etc. The Community Participation Law refers to the appropriate provisions that need to be made in the state-level municipal statute(s) for the establishment of such a 3<sup>rd</sup> or 4<sup>th</sup> tier structure within the municipal body precisely as described above. These enactments will also need to ensure clear definition of functions, duties and powers of each of these tiers, and provide for the appropriate devolution of funds, functions and functionaries as may be decided by the State Government to these levels.

### **CURRENT STATUS**

- a. Please provide a list of the current decision-making/advisory platforms in the municipality:

<b>Municipality-level</b>	Municipal Corporation	Standing Committees/Commissioner	
	Municipal Committees		
	Other (specify)		
<b>Ward-level</b>	Ward(s) Committee <sup>9</sup>	Number of Wards	68
		Number of Ward(s) Committees	
		Average population/ Wards Committee	16176
		Number of Ward(s) Committee members/ Ward(s) Committee	NA
		Method of selection of Ward(s) Committee members	NA
	Any other provision for Ward Committee (specify)	NA	
<b>Below the Ward Level</b>	Any other Committee below the Ward Level (specify)	No	
<b>Additional Specific Committees / associations</b>	(this could be at any level; please specify those that the ULBs formally recognise and integrate into their working, for e.g. Resident Welfare Associations, Community Development Societies, etc)	No. However, there is a provision for constitution of special committees for studying a special budget and submitting their recommendations to the General Council of Srinagar Municipal Corporation	

- b. Please indicate whether there is any formal process for community participation in municipal budgeting  
If the answer to question 1 (b) is Yes, please describe the process below (use annexures wherever applicable):

Yes  No

Srinagar Municipal Corporation consists of 68 wards. Every ward has a Councillor who is elected by the voters. The average population of each ward is 16,176 souls. Since a member comes from micro level, he takes care of his area and for this purpose he conducts detail discussions with his electors, though informal. Besides we have various committees in Municipal Corporation which deliberate on various aspects of policy, planning and budgeting.

<sup>9</sup> As per the 74<sup>th</sup> Constitutional Amendment Act, ULBs may constitute a committee representing more than one municipal ward, or may constitute such committee for each municipal ward.

- c. Please indicate if there is any formal process for community participation in city planning activities Yes No  
 If the answer to 1 (c) is Yes, please describe the process below (use annexure wherever applicable)

The city plans are formulated on the basis of vision document in the form of Master Plan. Presently the Srinagar city is governed by Master Plan 2001-2021. The Master Plan is formulated by the expert bodies. It is thrown open to public scrutiny by inviting objections from the general public through print and electronic media. The objections so received are analyzed by the expert committee. It is only after this process the Master Plan is formulated. Hence there is a comprehensive community participation in city planning activities. However, the Govt. is also contemplating to provide for community participation laws and these will be framed at the later stage of implementation of JNNURM.

- d. Please indicate levels of Community Participation that took place in CDP/DPR documents submitted to JNNURM so far
- i. Please indicate whether the City Development Plan (CDP) been prepared with community participation Yes No

If yes, please indicate the alignment of this community participation process to the proposed Community Participation Law<sup>10</sup>

<i>Complete Alignment</i>	Community participation process done through Area Sabha and Ward Committee structures envisaged in Community Participation Law	
<i>Partial alignment</i>	Community participation process done through ward-level processes	Yes
<i>Minimal alignment</i>	Community participation process done through city-wide process	

**TIMELINE FOR REFORMS**

- a. Resolution by Government expressing commitment to establish a new Community Participation Law – Please indicate timeline  
 (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.) **Agreed.**

- b. Please indicate the changes you propose to make in your JNNURM city/cities and the timeline for these changes:

- i. Number of tiers intended to be established in the municipality. Please explain the rationale. 3

<sup>10</sup> Please tick mark in third column as appropriate

--

ii. For each tier, please state the prevailing / intended composition of the tier:

<i>No</i>	<i>Name</i>	<i>Description</i>	<i>Composition</i>
1	Municipality	Corporation	Elected, Ex-officio and Co-opted members
2	(Intermediary regional platform, e.g. Wards/Borough/Zonal Committee)	Wards	No proposal to constitute the regional platforms
3	Ward Committee	Each ward will have its ward committee	Councillor concerned and segments of public opinion and representatives of social, cultural and education institution
4	Area Sabha	Area Sabha will be constituted	By the Corporation

c. Proposed Activity-mapping of functions in Community Participation Law (for each of the functions of the Municipality)

No	Municipal Function	Specific activities to be taken at each level below:			
		Municipality	Intermediary Level (specify)	Ward Committee	Area Sabha
1	Urban planning including town planning	√		Consultation and involvement	Area Sabhas will be involved in identification of problem areas and proposing prioritization of public demands to be addressed. Also the Municipal Functions at S. No. 12, 13, 14, 15 and 18 will be assigned to them for maintenance.
2	Regulation of land-use and construction of buildings.	√		Monitoring/Reporting of violations	
3	Planning for economic and social development.	√		Consultation and involvement	
4	Roads and bridges.	√		Consultation and involvement	
5	Water supply for domestic, industrial and commercial purposes.	√		Consultation and involvement	
6	Public health, sanitation conservancy and SWM	√		Maintenance	
7	Fire services	√		Consultation and involvement	
8	Urban forestry, protection of the environment and promotion of ecological aspects	√		Consultation and involvement	
9	Safeguarding the interests of weaker sections of society, including the handicapped and mentally retarded	√		Identification of beneficiaries under various schemes	
10	Slum improvement and upgradation.	√		Consultation and involvement	
11	Urban poverty alleviation	√		Consultation and involvement	
12	Provision of urban amenities and facilities such as parks, gardens playgrounds	√		Maintenance	
13	Promotion of cultural, educational and aesthetic aspects	√		Consultation and involvement	
14	Burials and burial grounds; cremations, cremation grounds and electrical crematoriums	√		Consultation and involvement	
15	Cattle pounds; prevention of cruelty to animals.	√		Consultation and involvement	
16	Vital statistics including registration of births and deaths.	√		Reporting	
17	Public amenities including street lighting, parking lots, bus stops and public conveniences	√		Maintenance	
18	Regulation of slaughter houses and tanneries	√		Monitoring	

Note: the above functions are taken from Schedule XII of the 74<sup>th</sup> CAA. If the municipality performs additional functions, these should also be included in the list above. Describe proposed role in the boxes in brief, especially in columns for Ward Committee and Area Sabha

d. Time schedule for enactment of Community Participation Law or Amendment of existing Municipality Laws: Year1   Year2   Year3   Year4   Year5   Year6   Year7  
                 

e. Time schedule for notification of the rules pertaining to the Community Participation Law, or amendment in legislation: Year1   Year2   Year3   Year4   Year5   Year6   Year7  
                 

Note: States will be required to submit documents related to the above to JNNURM Mission Directorate at appropriate milestones in this process, for evaluation of actual compliance for successive disbursal of funds

f. Interim process for Community Participation in Municipal functions while Community Participation Law is being enacted and notified please indicate if there are any steps being taken by the Municipality to create opportunities for community participation while the Community Participation Law is being enacted.<sup>11</sup>

<b>Extent of Participation</b>	<b>Mechanisms</b>	<b>Response of JNNURM City / State</b>
Complete Community Participation Structure being established	Community participation being encouraged through structures like the Area Sabha and Ward Committee, as envisaged in Community Participation Law	
Partial community participation structures being established	Community participation process done through ward-level processes	√
Minimal Community Participation Structures being established	Community participation process being undertaken marginally, or not in any organised manner	

<sup>11</sup> Edit the text in the table as appropriate

## S7. PUBLIC DISCLOSURE LAW

### DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities in area of disclosure of information to public, with the purpose that municipalities and parastatal agencies have to publish various information about the municipality / agency and it's functioning on a periodic basis. Such information includes but is not limited to statutorily audited annual statements of performance covering operating and financial parameters, and service levels for various services being rendered by the municipality.

### CURRENT STATUS

- a. Please provide a list of the parastatal agencies and the month in which their budget was formally passed for each financial year

<i>Agency:</i>	<i>2003-04</i>	<i>2004-05</i>	<i>2005-06</i>
Municipal Corporation	March 2003	March 2004	March 2005
Other parastatal agencies (list each below):			
1.			
2.			
3.			

- b. Please provide the latest year for which the statutory audit of accounts has been completed.

<i>Agency</i>	<i>Accounts complete upto year</i>	<i>Accounts audit complete upto year</i>
Municipal Corporation	2004-05	2004-05
Other parastatal agencies (list each below):		
1.		
2.		
3.		

- c. Please indicate whether there is any formal provision for public disclosure of accounts and audit statements of municipality/ other parastatal agencies. If Yes, please highlight the appropriate clauses below:

Yes       No

We have already Right to Information Act in the State. It provides provision for such scrutiny. However, the state Government is drafting a bill titled Public Disclosure Law for the Municipal Bodies as per the guidelines of the JNNURM.

d. Please indicate prevailing mechanisms in the ULB / parastatal agency, if any, for dissemination of information as per table below:

No.	Information pertaining to	Prevailing disclosure / dissemination mechanism (Please specify communication channel and frequency)	
1.	Key municipal / parastatal agency officials and contacts	Available on SMC Telephone Directory	The whole information shall be put on web and shall be disseminated through print and electronic media wherever required
2.	City Development Plans and other plans	Available in SMC and other related offices	
3.	Municipal finance and accounts	Available office of CAO, SMC	
4.	Procedures for various approvals / permits	Available in related offices of SMC	
5.	Schemes managed by the municipal body, especially those related to poverty alleviation, women, children and weaker sections of society	Available in related offices of SMC	
6.	Procedures to access various services provided by the ULB / parastatal agency	Available in related offices of SMC	
7.	Liability for tax / user charges / fees - Basis for liability - Quantum for consumer / tax assessee	NA	
8.	Service levels of various services	Available in related offices of SMC	
9.	Receipt, processing and status of redressal of complaints by citizens	Available in related offices of SMC	
10.	Ongoing major projects	Offices of works/drainage circles/Division of SMC	
11.	Any other		

**TIMELINE FOR ACTION ON REFORMS**

a. The State/ULB must pass a Resolution to formulate and adopt a policy on public disclosure which would include the financial statements that are to be released, the audits of certain financial statements that are to be carried out, and a timeline for reforms. (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.) Please indicate a time line for this commitment.



- b. Establishment of the Public Disclosure Law which outlines the information to be disclosed and widely disseminated, for e.g. disclosure of financial statements including key financial indicators for public review, frequency of statutory audit of financial statements and disclosure of its findings, information of levels of services provided, key indicators of service delivery and organisational efficiency, etc. Please indicate which of the following reforms are going to be implemented and the timeline:
- i. Disclosure of Financial statements, i.e. Balance Sheet, Receipts and expenditures And key Financial Indicators
 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

  

Year1	Year2	Year3	Year4
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
  
  - ii. Conduct of Annual Statutory Audit
 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>
  
  - iii. Disclosure of Audited Financial Statements and Audit Report
 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

  

Year1	Year2	Year3	Year4
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
  
  - iv. Time period for publication of annual audited financial statements, (pl. indicate in months after end of financial year)
 

1 Month
---------
  
  - v. Disclosure of Quarterly Audited Financial Statements
 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>
  
  - vi. Time period for publication of Quarterly Audited Financial Statements (in months after end of each quarter)
 

1 Month
---------
  
  - vii. Publication of CDP on municipal website
 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>
  
  - viii. MOAs entered into with GoI and State Governments to be placed before Municipal Council within 15 days
 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>
  
  - ix. Disclosure of MoA in public domain vide a published document, easily accessible to citizens / other stakeholders  
Please indicate target date 26<sup>th</sup> January, 2007
 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>



c. List information proposed to be disclosed on a regular and mandatory basis by ULBs / parastatal agencies

No.	Information pertaining to	Mechanism for disclosure
1	Key municipal / parastatal agency officials and contacts	The whole information shall be put on web and shall be disseminated through print and electronic media wherever required
2	Procedures for various approvals / permits	
3	Schemes managed by the municipal body, especially those related to poverty alleviation, women, children and weaker sections of society	
4	Procedures to access various services provided by the ULB / parastatal agency	
5	Liability for tax / user charges / fees - Basis for liability - Quantum for consumer / tax assessee	
6	Service levels of various services	
7	Receipt, processing and status of redressal of complaints by citizens	
8	Ongoing major projects	
9	Any other	

(please use additional rows as necessary)

d. List below the services for which Service Levels information is proposed to be disclosed

No.	Service	Type of Service Level information to be disclosed (only examples provided below)	Frequency of disclosure / communication to citizens
1	Water supply services - In slum areas - In non-slum areas (residential & commercial)	LPCD at consumer's end # of hours of supply	For e.g. Every 6 months
2	Sewerage / Sanitation / Underground drainage	% of HHs covered with house level connections	Quarterly
3	Solid Waste Management	Frequency of street sweeping	Monthly
4	Storm water drainage systems	# of days of flooding during monsoons	Weekly basis
5	Building Plan approvals	# of days required for sanction	Monthly
6	Road networks within the city	Average # of hours of transit time from point A to B	Quarterly
7	Street Lighting	# of working street lights per km length	Quarterly
8	Birth & Death Registration	# of hours for providing certificates	Monthly
9	Public parks and playgrounds	In Sq. m per Sq. Km	Yearly

(please use additional rows as necessary)

- e. Year from when Service Levels information will regularly disclosed
- | Year1                | Year2                | Year3                               | Year4                | Year5                | Year6                | Year7                |
|----------------------|----------------------|-------------------------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input checked="" type="checkbox"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
- f. Time schedule for enactment of Public Disclosure Law as described above:
- | Year1                | Year2                | Year3                               | Year4                |
|----------------------|----------------------|-------------------------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input checked="" type="checkbox"/> | <input type="text"/> |
- g. Time schedule for notification of the rules pertaining to the Public Disclosure Law:
- | Year1                | Year2                | Year3                               | Year4                |
|----------------------|----------------------|-------------------------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input checked="" type="checkbox"/> | <input type="text"/> |
- h. Any other reform steps being undertaken and proposed timeline for the same (please use additional space as necessary)

Citizen charter shall be launched in SMC during 2007-08. Service Centers shall be opened as part of citizen charter to grant permissions/services within a fixed time frame and compensation at fixed rate payable per day in case of delay in delivery of permissions/services.

# **MANDATORY **REFORMS AT THE LEVEL OF THE **URBAN **LOCAL **BODY<sup>12</sup>**********

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<sup>12</sup> IN CASE OF URBAN AGGLOMERATIONS WITH MULTIPLE ULBS, THIS SECTION SHOULD BE PROVIDED FOR EACH ULB IN THE JNNURM CITY SEPARATELY

## L1- E-GOVERNANCE

### DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities in governance systems through implementation of e-Governance. The objective of deployment of such information technology tools and applications should remain focussed on having a transparent administration, quick service delivery, effective MIS, and general improvement in the service delivery link

### CURRENT STATUS

- a. Please indicate the status of E-Governance applications for each of the following services. Provide details on the services using e-applications. Also indicate other services for which E-governance is being used.

Module	Use of IT		Name agency responsible	Details of deployment of IT (explain functional features of IT application deployed)			
	Yes	No		Database of records, MIS & reporting	Online work flow	Citizen interface	Any other functional feature
Property tax		√					To be computerized
Accounting		√	SMC				To be computerized
Water Supply and Other Utilities		√	Parastatal				To be computerized
Birth & Death Registration	√		SMC				Already computerized
Citizens' Grievance Monitoring		√	SMC				To be computerized
Personnel Management System	√		SMC				Already computerized
Procurement and Monitoring of Projects		√	SMC				To be computerized
o E-procurement		√	SMC				To be computerized
o Project/ward works		√	SMC				To be computerized
Building Plan Approval		√	SMC				To be computerized
Public Health Management		√	Parastatal				To be computerized
o Licenses		√	SMC				To be computerized
o Solid Waste Management		√	SMC				To be computerized
Others (specify)		√					

- b. Have there been attempts towards training the staff towards e-governance practices? Yes  No   
 If yes, give details.

The employees are being progressively sent for training in E-Governance Courses conducted by the State IMPA.

- c. What have been the achievements in the following areas as a result of ongoing e-governance initiatives .Explain with initiatives undertaken-

<i>Area of Improvement<sup>13</sup></i>	<i>Initiatives taken</i>	<i>Achievement</i>
Citizen information	Development of SMC Website which will cover all areas of activity of SMC Citizen Charter has been formulated and will be disseminated to citizens.	Efficiency in public information and grievance redressal expected.
Service delivery		
Citizen participation		
Municipal Resource planning (financial controls, operational management and reporting etc)		

INFORMATION TECHNOLOGY

- d. Does the municipality have a website of its own? Yes  No

Give the following details about the website.

<i>Module</i>	<i>Information available</i>	<i>Interactive facilities (eg. Payment, certificates, registration, download of forms etc)</i>

- e. What is the frequency of data- update on the website?

*Not applicable*

SYSTEM INTEGRATION

<sup>13</sup> List should correspond with areas identified in a. above

- f. Are the departments electronically interconnected through LAN (Local Area Network)? Yes  No
- g. Are the Zonal offices (if any) electronically connected through WAN (Wide Area Network)? Yes  No  Not Applicable
- h. Are other parastatals/government agencies electronically connected through WAN (Wide Area Network)? Yes  No

**MAPPING**

- i. Does the city have a GIS base map in place? Yes  No   
 Please specify agency that is repository of the map, scale of the map and the date (month ,year) it was last updated.

What all information is mapped on to GIS? Indicate, with details, in the table below

Information layer available	Available at				Not available	Agencies involved for updation	Other relevant details
	City level	Ward level	Property / Household	Any other level			
ULB and ward boundaries							
Road and street layer							
Property layer							
Household & demographic							
Water supply network							
Sewerage network							
Street lighting							
SWM							
Storm water drains							
Any other							

- k. Does the Municipality have decentralised network of E-kiosks or Electronic citizen service centres ? Yes  No   
 If yes, state ' how many' and the criteria for spatial deployment (geographical, administrative etc)

*Specify functions / services delivered at these centres / citizen interface points....*

**TIMELINE FOR ACTION ON REFORMS**

The Government of India has formulated the National e-Governance Action Plan (NEGAP), part of which includes a National Mission Mode Programme (NMMP) for e-Governance in municipalities. This NMMP intends to roll-out e-Governance in municipalities on a nation-wide basis. This programme will be launched in the coming months. The following steps have been identified based on the NMMP for a comprehensive e-governance at the municipal level. Following are the critical steps that need to be undertaken in the implementation of the NMMP for ULBs, for which ULBS need to indicate a timeline for the key milestones:

- a. Appointment of State-level Technology Consultant as State Technology Advisor
 

Year1	Year2		Year4	Year5	Year6	Year7
-------	-------	--	-------	-------	-------	-------
- b. Preparation of Municipal E-Governance Design Document (MEDD) on the basis of National Design Document as per NMMP
 

Year1	Year2		Year4	Year5	Year6	Year7
-------	-------	--	-------	-------	-------	-------
- c. Assessment of MEDD against National E-Governance Standards ( e.g. Scalability, intra-operability & security standards etc.)
 

Year1	Year2	Year3		Year5	Year6	Year7
-------	-------	-------	--	-------	-------	-------
- d. Finalisation of Municipal E-Governance implementation action plan for the city
 

Year1	Year2	Year3		Year5	Year6	Year7
-------	-------	-------	--	-------	-------	-------
- e. Undertaking Business Process Reengineering (BPR) Prior to migration to e-governance systems
 

Year1	Year2		Year4	Year5	Year6	Year7
-------	-------	--	-------	-------	-------	-------
- f. Appointment of Software consultant(s) / agency for development, deployment And training
 

Year1	Year2	Year3		Year5	Year6	Year7
-------	-------	-------	--	-------	-------	-------
- g. Exploring PPP option for different E-Governance services
 

Year1	Year2		Year4	Year5	Year6	Year7
-------	-------	--	-------	-------	-------	-------

h. Implementation of E-governance initiatives in the JNNURM city, against the identified modules

Module	Steps to be undertaken	Targeted Year in the Mission Period for completion <sup>14</sup> (Year 1 to Year 7)
Property tax	Steps are underway	3 <sup>rd</sup> year
Accounting		5 <sup>th</sup> year

<sup>14</sup> Completion of the module implies – completion of database of records / digitisation of related data, generation of reports for management and public dissemination, work-flows are managed on-line or on a real-time basis, citizen interface and dissemination of information is handled through the system (viz. *elimination of manual processes to extent possible*)



Module	Steps to be undertaken	Targeted Year in the Mission Period for completion <sup>14</sup> (Year 1 to Year 7)
Water Supply and Other Utilities	Steps are underway	5 <sup>th</sup> year
Birth & Death Registration		3 <sup>rd</sup> year
Citizens' Grievance Monitoring		5 <sup>th</sup> year
Personnel Management System		3 <sup>rd</sup> year
Procurement and Monitoring of Projects		5 <sup>th</sup> year
o E-procurement		5 <sup>th</sup> year
o Project/ward works		5 <sup>th</sup> year
Building Plan Approval		5 <sup>th</sup> year
Health Programs		5 <sup>th</sup> year
o Licenses		5 <sup>th</sup> year
o Solid Waste Management		5 <sup>th</sup> year
Any other module..		5 <sup>th</sup> year

i. Any other reform steps being undertaken (please use additional space to specify)

Year1    Year2    Year3    Year4    Year5    Year6    Year7

                      

. Citizen Charter has been formulated and will be disseminated to the Citizens through web and print and electronic media.

## L2- MUNICIPAL ACCOUNTING

### DESIRED OBJECTIVES:

JNNURM requires certain reforms to be undertaken by states/ cities in Municipal Accounting, with the objective of having a modern accounting system based on double-entry and accrual principles, leading to better financial management, transparency and self-reliance.

### CURRENT STATUS

- a. Please provide a short note on the present method of accounting being followed in your city

J&K Municipal Act, 2000 already provides for Accounts and Audit chapter . It stipulates regulation for accounts of receipt and expenditure. These regulations are currently being framed in terms of section 161 (1) of J&K Municipal Act, 2000. These regulation shall be ready by end of march 2007 and shall be applied from 1<sup>st</sup> of April, 2007 (financial year 2007-2008). Currently the accounts of the Corporation are maintained as per provisions of the J&K Financial Code, which is by and large the replica of such a code adopted in Government of India offices with certain modifications as per local conditions. The new regulation shall be based on double –entry accrual system as suggested in the guidelines with suitable modifications, if necessary, as per local conditions. The accounts of the corporation are audited by the independent audit agency under the control of Director Accounts & Treasuries. Further, Accountant General's Office also Conducts Audit of the Municipal Accounts.

- b. Please provide the status of completion and adoption of accounts, and if they have been audited and published in the last 3 years (specify month / year)

<i>Year</i>	<i>Adopted</i>	<i>Audited</i>	<i>Published</i>
2002-2003	√	√	
2003-2004	√	√	
2004-2005	√	√	
2005-2006			

- c. Please state whether State/city has drawn up its own accounting manual

Yes      No

d. Please state whether State/city has adopted NMAM<sup>15</sup>

i. without modifications

No

ii. with modifications.

No

e. If NMAM has been adopted with modifications, please state these:

As already stated above the J&K Municipal Corporation Act 2000 contains provisions for regulating accounts. These regulations are being formed as per guidelines of JNNURM. This double entry accrual system shall be operative from 1<sup>st</sup> of April 2007

f. Please state whether State has modified its current appropriate laws and regulations to be in compliance with the double-entry accrual principles. If yes, please provide date of such modification.

Yes

No

Date



Oct 2005

g. If applicable, please provide current status of implementation of double-entry accrual system.

SMC is taking up the work of conversion to modified accrual accounting system by appointing consultants for simultaneous maintenance of two accounting systems and for their synchronization towards accrual based double entry accounting by and of 2007-08. The job of asset listing shall help the conversion to accrual based double entry system as targeted.

### TIMELINE FOR ACTION ON REFORMS

#### TRANSITION TO DOUBLE ENTRY ACCOUNTING ON ACCRUAL PRINCIPLES

a. Resolution by Government expressing commitment to establish modern municipal accounting system. (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.) \*

*Within 6 months*

<sup>15</sup> The National Municipal Accounts Manual (NMAM) has been prepared by MOUD with support from CAG to promote the implementation of improved financial management through electronic means leading to improvement in internal government operations to support and stimulate good governance.

b.	Appointment of consultants for development of State wide Municipal Financial Accounting Manual	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c.	Completion and adoption of Municipal Financial Accounting Manual, in line with NMAM or otherwise	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d.	GO/Legislation/Modification of Municipal Finance Rules for migrating to double-entry accounting system	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e.	Training of personnel	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f.	Appointment of field-level consultant for implementation at the city-level	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g.	Notification of cut-off date for migrating to the double-entry accounting system	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h.	Re-engineering of business processes to align with accrual based accounting system (aligning all commercial and financial processes such as procurement, revenue collection, Payroll, works contracts, etc.)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i.	Completion of registers and Valuation of assets and liabilities	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j.	Drawing up of opening balance sheet (OBS):	Year1	Year2	Year3	Year4	Year5	Year6	Year7
i.	Provisional OBS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ii.	Adoption of provisional OBS	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
iii.	Finalisation of OBS	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k.	Full migration to double-entry accounting system	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- l. Production of financial statements (income-expenditure accounts and balance sheet) as per the new system
- |                      |                      |                      |                                     |                      |                      |                      |
|----------------------|----------------------|----------------------|-------------------------------------|----------------------|----------------------|----------------------|
| Year1                | Year2                | Year3                | Year4                               | Year5                | Year6                | Year7                |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input checked="" type="checkbox"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

**IMPROVED FINANCIAL MANAGEMENT**

- m. State year from which external audit of financial statements will commence
- |                      |                      |                      |                                     |                      |                      |                      |
|----------------------|----------------------|----------------------|-------------------------------------|----------------------|----------------------|----------------------|
| Year1                | Year2                | Year3                | Year4                               | Year5                | Year6                | Year7                |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input checked="" type="checkbox"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
- n. Frequency of such external audit cycle
- |                    |  |  |  |  |  |  |
|--------------------|--|--|--|--|--|--|
| <i>Half yearly</i> |  |  |  |  |  |  |
|--------------------|--|--|--|--|--|--|
- o. State year from which ULB will commence preparation of outcome budgets
- |                      |                      |                      |                      |                      |                                     |                      |
|----------------------|----------------------|----------------------|----------------------|----------------------|-------------------------------------|----------------------|
| Year1                | Year2                | Year3                | Year4                | Year5                | Year6                               | Year7                |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input checked="" type="checkbox"/> | <input type="text"/> |
- p. State year from which ULB will institute internal audit / control mechanisms
- |                      |                      |                                     |                      |                      |                      |                      |
|----------------------|----------------------|-------------------------------------|----------------------|----------------------|----------------------|----------------------|
| Year1                | Year2                | Year3                               | Year4                | Year5                | Year6                | Year7                |
| <input type="text"/> | <input type="text"/> | <input checked="" type="checkbox"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
- q. State year in which ULB will undertake Credit rating
- |                      |                      |                      |                                     |                      |                      |                      |
|----------------------|----------------------|----------------------|-------------------------------------|----------------------|----------------------|----------------------|
| Year1                | Year2                | Year3                | Year4                               | Year5                | Year6                | Year7                |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input checked="" type="checkbox"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
- r. Please specify year in which related financial management systems will be developed and integrated with the financial accounting system.

<b>Related Financial Management Systems</b>	<b>Target year for completion and integration with Financial Accounting System<sup>16</sup></b>
Procurement systems	Year 4
Works contracts management	Year 4
Payroll and wage payments	Year 2
Stores and inventory management	Year 4
User charges billing systems	Year 4
Tax collection systems	Year 4
Any other	Year 4

- t. Any other reform steps being undertaken (please use additional space to specify)

<sup>16</sup> Should link with milestones committed in the reform agenda for e-governance.

\*

Already provided under the Municipal Corporation Act. Hence no resolution needed. J&K Municipal Corporation Act, 2000 is broad based legislation which provides almost all the Municipal functions in transparent manner. It has ability to absorb all the reforms required under JNNURM and any other function / reforms. The provision of these acts are sufficient and does not need any further resolution / modification at the Government / Legislative level. Any other modification of the system for improving the management / financial system of the Municipal Corporation can be adopted by the corporation it self through bye-laws.

### L3-PROPERTY TAX<sup>17</sup>

**DESIRED OBJECTIVES:**

JNNURM requires certain reforms to be undertaken by states/ cities in the methods of levy, administration and collection of Property Taxes, with the broad objective of establishing a simple, transparent, non-discretionary and equitable property tax regime that encourages voluntary compliance. States/cities need to ensure that their desirable objectives for reforms include these reforms, but need not restrict themselves to these items

**CURRENT STATUS**

a. Please indicate if Property tax is currently levied on the following types of properties:

- i. Residential
- ii. Commercial
- iii. Industrial
- iv. Any other category

b. Please provide the Method of Property Tax Assessment being followed

- i. Self-assessment
- ii. Demand-based

The J&K Municipal Corporation Act 2000 provides for collection of taxes on buildings and lands. However, this has not been implemented as yet. Now the modalities in this behalf are being worked out and necessary Bye Laws are being formulated. By the end of 4th JNNURAM year the modalities and the Bye Laws would be ready for collection of property tax (Tax on land and buildings) and the Srinagar Municipal Corporation would be imposing such a tax at the beginning of 5<sup>th</sup> JNNURAM. The system that would be made operational shall be based on such tax regimes currently in operation under other JNNURM Cites with suitable modifications as would be necessary to make the system transparent and friendly as well as keeping in view the local ground situations.

c. Please provide the Basis of determination of property tax

- i. Capital value
- ii. Rateable value

<sup>17</sup> Note: This section should only deal with Property Tax or its variants (viz. House Tax, Tax on vacant land, etc.). Revenues collected for specific services provided by ULBs such as water, sewerage, street lighting, etc., levied in the form of taxes / surcharge on the base of property tax (for e.g. as a % of ARV) and /or collected together with Property Tax, should be reported separately in the following section on User Charges.

- iii. Unit Area
- iv. Other (please specify)

d. Please provide the Use of technology in property tax management, by giving appropriate details in the box

- i. GIS database of record of properties liable to property tax
- ii. Electronic database of property records
- iii. Computerised generation of Property Tax demand notices
- iv. Computerised recording of receipts of tax collection
- v. Any other functionality of Property Tax system

e. Please indicate Property Tax as % of Own Sources of Revenue Income and Total Revenue Income

Year	2003-04	2004-05	2005-06
PT as % of Own Sources of Revenue Income	0%	0%	0%
PT as % of Total Revenue Income			

f. Please provide the below information on Current coverage

No.	Type of Property	Estimated no. of properties	No. of properties in the records of the municipality	No. of properties paying property tax	Coverage ratio (4) / (2)
	(1)	(2)	(3)	(4)	(5)
1	Residential	Nil	Nil	Nil	Nil
2	Commercial	Nil	Nil	Nil	Nil
3	Industrial & others	Nil	Nil	Nil	Nil
4	Total				



g. Please indicate the Amount of property tax being collected for following years

<i>Financial Year</i>	<i>Category</i>	<i>Current Demand Raised in Rs.</i>	<i>Arrear Demand in Rs.</i>	<i>Total demand</i>	<i>Current demand Collection in Rs. (collection efficiency in % in brackets)</i>	<i>Arrear Demand collection in Rs. (collection efficiency in % in brackets)</i>	<i>Total collection in Rs. (collection efficiency in % in brackets)</i>
<i>(1)</i>	<i>(2)</i>	<i>(3)</i>	<i>(4)</i>		<i>(5)</i>	<i>(6)</i>	<i>(7)</i>
FY – 05-06	Residential						
	Commercial						
	Industrial & others						
	Total						
FY 04-05	Residential						
	Commercial						
	Industrial & others						
	Total						
FY 03-04	Residential						
	Commercial						
	Industrial & others						
	Total						

g. Please list the Exemptions given to property owners

<i>No.</i>	<i>Type of Exemption</i>	<i>Qualifying institution/ individual</i>	<i>Revenue implication of exemption for a year (Rs.)</i>
1			
2			

3			
4			

(please use additional rows if necessary)

h. Please specify the Assessing Authority and describe the level of discretionary power available with assessing authority

.....

i. Please provide the following details about update of property records and guidance values

i. Date when last update of property records through general revision was done

DD/MM/YYYY

ii. Date when last revision of guidance values<sup>18</sup> was done

DD/MM/YYYY

iii. Frequency of revision of guidance values

iv. Please indicate whether information from appropriate authorities on new building construction, or additions to existing buildings is being captured; if yes, how and at what frequency?(e.g. development authority etc)

Yes No

.....

v. Please indicate whether information from appropriate authorities on change of ownership and land valuation is being captured; if so, how and at what periodicity? (e.g. Dept of Stamps and Registration)

Yes No

.....

<sup>18</sup> Here, guidance value implies the basis for computation of Property Tax liability

**TIMELINE FOR ACTION ON REFORMS**

Please provide timeline and indicate the steps intended (wherever not mentioned) for achieving the following action items

<b><u>Reform</u></b>	<b><u>Steps proposed in order to achieve the reform</u></b>	<b><u>Target year for completion</u></b>						
		<b><u>Year 1</u></b>	<b><u>Year 2</u></b>	<b><u>Year 3</u></b>	<b><u>Year 4</u></b>	<b><u>Year 5</u></b>	<b><u>Year 6</u></b>	<b><u>Year 7</u></b>
a) Enhancing coverage of property tax regime to all properties liable to tax	a. Fixing of area wise rent b. Self assessment scheme c. Computerization d. Survey work			√ √ √	√			
b) Elimination of exemptions	a. b. c. .....							
c) Migration to Self-Assessment System of Property Taxation	a. Setting up a Committee/Team to draft Bye Laws			√				
	b. Stakeholder consultations				√			
	c. Preparation of Draft legislation				√			
	d. Approval of the Cabinet/ Government				√			
	e. Final enactment of the legislation by Legislature				√			
	f. Notification					√		
	g. Preparation and notification of appropriate subordinate legislation					√		
	h. Implementation by municipality					√		
d) Setting up a non-discretionary method for determination of property tax (e.g. unit area, etc) <i>(Sub-Steps (i) to (viii) given in (c) above may be repeated for this step as relevant)</i>	Shall be evolved along-with the notification.						√	
e) Use of GIS-based property tax system/other options.	a. Selection of appropriate consultant			√				
	b. Preparation of digital property maps for municipality				√			
	c. Verification of digital maps and preparation of complete data-base of properties				√			

<b>Reform</b>	<b>Steps proposed in order to achieve the reform</b>	<b>Target year for completion</b>						
		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Year 6</b>	<b>Year 7</b>
	d. Administration of Property Tax using GIS database and related application					√		
	e. Mechanism for periodic updation of GIS database (*)						√	
f) Next scheduled / anticipated revision of guidance values	The regime is being worked out.						√	
g) Periodicity for revision of guidance values	a. Periodicity to be adopted ( <i>specify frequency</i> )						√	
	b. Deadline for adoption							√
h) Establish Taxpayer education programme	a. Preparation of Ready Reckoner (guidance booklet) for tax assesses				√			
	b. Local camps for clarification of doubts and assistance in filling out forms					√		
	c. Setting up a website for property tax issues/ FAQs etc						√	
i) Establish Dispute resolution mechanism					√			
j) Rewarding and acknowledging honest and prompt taxpayers	Modalities being worked out.						√	
k) Achievement of 85% Coverage Ratio (see item e in Current Status) ( <i>Specify target Coverage for each year of mission</i> )	-							85% √
l) Achievement of 90% Collection Ratio for current demand (see item f in Current Status above) ( <i>Specify target Collection ratio for each year of mission</i> )	Modalities being worked out.							√
m) Improvement in collection of arrears, to reach Total Outstanding Arrears less than or equal to 10 % of Current demand for previous year ( <i>exclude tax assessments under litigation, but include Property Tax / service charge levied on Government properties</i> )	Modalities being worked out.							√
n) Any other reform steps being undertaken	Modalities being worked out.							

**\*Once in three years after preparation of GIS**

<u>Reform</u> (please specify)	<u>Steps proposed in order to achieve the reform</u>	<u>Target year for completion</u>						
		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>	<u>Year 6</u>	<u>Year 7</u>

## L4-USER CHARGES<sup>19</sup>

### **DESIRED OBJECTIVES:**

JNNURM requires certain reforms to be undertaken by states/ cities in the levy of user charges on different municipal services, with an objective of securing effective linkages between asset creation and asset maintenance and ultimately leading to self-sustaining delivery of urban services.

### **CURRENT STATUS**

a. Please provide a list of services being delivered by municipalities/ parastatals and the status of user charges being levied for each. <sup>20</sup>

Presently the water supply is provided by the Public Health Engineering Department of the State Govt. However provisions exist in J&K Municipal Corporation Act 2000 under which the Jammu Municipal Corporation shall have to provide water supply for domestic, commercial and industrial use. The State Govt. has already begun to take steps for transfer of water supply to Jammu Municipal Corporation. besides, the JMC is already providing drainage facilities to the people. The Corporation does not charge any fees on this account. Steps have already been initiated to formulate a broad based mechanism for rationalizing the total system of water supply and providing of drainage facilities. For this purpose the Govt is setting up water and sewerage boards through legislation where under the JMC would provide both the facilities on modern lines. In the said legislation a well defined user charges structure is being framed which would enable the JMC to provide these facilities as well as levying the user charges on the people.

<i>Type of Service<sup>21</sup></i>	<i>User charge levied (Yes/No)</i>	<i>Service Provider</i>	<i>Tariff Structure</i>	<i>Last Revision of Tariff</i>
Water Supply				
Sewerage				
Solid Waste Management	Yes	SMC	No Charges	NA
Public Transport	Yes	J&K SRTC/Pvt. Operators		SMC dose not provide public transport services
Street lighting	Yes	SMC	No user charges	
Primary health	No	Health Department	Nominal	

<sup>19</sup> Note: This section deals with user charges, collected either in the form of a tax or surcharge or fee. All revenues collected against specific services should be reported in this section w.r.t. current status and commitment on reforms made hereunder. Under no circumstances should there be any overlap between status reported in this section with than on Property Taxes.

<sup>20</sup> Please attach details in separate annex where necessary.

<sup>21</sup> List should include all services rendered by the ULB.

Hiring of Municipal assets (please specify) * Swimming Tank * Drama Theater * Community halls * Shopping centers	No No Yes Yes	SMC	On rent	
Other (please specify)				

- b. Please furnish the costs and revenue collection in providing the following services (total, per unit and per capita/ household cost and revenues) in **2004-05**. Also indicate the details of Revenue losses.

Service	O&M Cost <sup>22</sup> (Please specify the unit)			User charges collected (exclude arrears) (Please specify the unit)			Revenue Loss in Rs. due to	
	Total Cost (in Rs.)	Per Unit Cost as delivered**	Per capita / Household cost	Total Recovery (in Rs.)	Per Unit Recovery as delivered**	Per Capita/ Household Recovery	leakage/ theft / no enforcement/ poor collection	free supply / no levy of user charges
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
Water Supply & Sewerage	Currently these services are being provided by PHE Department, UEED and SMC. However a new set up is being formulated where under all these service shall be provided by the Srinagar Municipal Corporation. necessary provisions in this behalf are already available in the J&K Municipal Corporation Act 2000. Necessary Bye Laws as per provision of the above Act are being formulated and would be ready for implementation by the end of 4 <sup>th</sup> JNNURM year for actual implementation at the beginning of 5 <sup>th</sup> JNNURM year.							
Solid Waste Management								
Public Transport Services	SMC does not provide public transport services.							
Others (please specify)								

<sup>22</sup> To include all related direct costs, including salaries and wages of personnel directly deployed in the service

--	--

\*\* can be expressed as Per MLD in case of water supply and sewerage; Per Tonne in case of SWM; Per Km in case of public transport, etc.

c. Please indicate the percentage cost recovery for each of these services over the past five years ((d) divided by (a), expressed in % terms)

Service	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006
Water Supply & Sewerage	As indicated at (b) above.				
Solid Waste Management					
Public Transport Services					
Others (please specify)					

d. Please provide performance parameters and current service levels<sup>23</sup>

Service	Indicator	Status in 2004-2005
<b>Water Supply</b>		
1	Total water supplied per day (MLD)	190.94 lpcd
2	Hours of water supply per day	24 hours
3	Percentage (%) of population covered by Piped water supply	85%
4	Per capita supply (in litres) (per day)	127.57 lpcd
5	Total no. of household connections (Cumulative figure)	1.5 lacs
6	No. of connections metered (Cumulative figure)	None
7.	Total Non-Revenue Water in MLD (% in brackets)	(9.54) 5%
8.	Un-accounted for Water in MLD (% in brackets), including system losses	(28.58) 15%
<b>Sewerage and Sanitation</b>		
1	Quantum of Sewage generated per day (MLD)	15 0 mld
2	Quantum of Sewage treated per day (MLD)	17 mld

<sup>23</sup> Please add additional indicators as appropriate

<i>Service</i>	<i>Indicator</i>	<i>Status in 2004-2005</i>
3	Land utilization for sewage farming Ha) (Cumulative figure)	Nil
4	Quantity of sewage disposed on land (MLD)	Nil
5	Quantity of sewage disposed into water bodies (MLD)	150 mld
6	Percentage ( %) of population covered by underground sewage network	80%
7	No. of households with individual toilets / low cost sanitation unit (Cumulative figure)	160000
8	No. of public toilets (Cumulative figure in terms of seats)	200
<b>Solid Waste Management</b>		
1	Quantum of solid waste generated per day (TPD)	335
2	Quantum of solid waste collected per day (TPD)	250
3	Collection efficiency	60%
4	Per capita waste generation	251.59 gms
5	Quantum of waste treated in scientific manner (composting, etc.)	-
6	Staff per 1,000 persons	2
7	Total capacity of all collection vehicles per day	125
8	Does a sanitary landfill exist (Y/N)	Yes
9	If sanitary landfill exists, is it used (Y/N)	Yes
10	Is source segregation done? (Y/N) – If Yes, what % of total waste?	No
<b>Public Transport services</b>		
1	Total capacity of public transport (number of vehicles)	Not with ULB
2	Number of trips made in a day	
3	Population using public transport	



**TIMELINE FOR ACTION ON REFORMS**

- a. The State/ULB must formulate and adopt a policy on user charges which should include proper targeting of subsidies, if any, for all services; ensuring the full realization of O&M cost by the end of the Mission period. (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.)

We are committed for reforms. In this behalf a broad based legal/structure system is being formed as per provisions of the J&K Municipal Corporation Act 2000.

- b. The State should set up a body for recommending a user charge structure. Year1 Year2 Year3 Year4 Year5 Year6 Year7

- c. Establishment of proper accounting system for each service so as to determine the O&M cost separately. Please specify the timeline for each service separately

- |      |                           |                          |                          |                          |                                     |                          |                          |                          |
|------|---------------------------|--------------------------|--------------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| i.   | Water Supply and Sewerage | Year1                    | Year2                    | Year3                    | Year4                               | Year5                    | Year6                    | Year7                    |
|      |                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ii.  | Solid Waste Management    | Year1                    | Year2                    | Year3                    | Year4                               | Year5                    | Year6                    | Year7                    |
|      |                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| iii. | Public Transport Services | Year1                    | Year2                    | Year3                    | Year4                               | Year5                    | Year6                    | Year7                    |
|      |                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| iv.  | Other (please specify)    | Year1                    | Year2                    | Year3                    | Year4                               | Year5                    | Year6                    | Year7                    |
|      |                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

- d. Please indicate the targeted service standards and timelines for achieving the same with regard to each of the above mentioned services<sup>24</sup>

Service	Service Standard identified (in units)	Service Standard targeted (in quantity)	Targeted year for achieving the standard*
Water			
a. (water supply)			year 5
b. Quantum of supply hours	Continuous supply with some short fall zones which are catered by tanker service at present	24x7	Year 6
c. Non revenue water	50%	20%	Year 6

<sup>24</sup> To the extent possible, specify service delivery standard as experienced at citizen's end, for e.g. hours of water supply; lpcd received in household; frequency of street sweeping, etc.

Sewerage			
a. % of population cover	40%	80%	Year 6
b. % of sewage as per standard	BOD 100 mg per litter Suspended soiled 100 mg per litter Quality in river water Rain/stream water Dissolved oxygen-more then 4 mg per litter BOD-less then 3 mg per litter 35% quantity of sewage should achieves these standards	BOD 100 mg per litter Suspended soiled 100 mg per litter Quality in river water Rain/stream water Dissolved oxygen-more then 4 mg per litter BOD-less then 3 mg per litter 100% quantity of sewage shall achieves these standards	Year 6
Solid waste management	Sweeping-once a day Collection and transportation-	Sweeping-twice daily	Year 2
Public transport	Not applicable		

\* with reference to year if JNNURM period (Year 1, Year 2....)

d. Please define the user charge structure and timelines for achieving with regard to each of the above mentioned services

Solid waste management is a obligatory duty of SMC. It is a essential service provided by SMC to the citizen of Srinagar. No charges are presently levied in this behalf. However we are providing mechanism for such charges in order to fulfill the mandate given by the Municipal Corporation Act 2000 as well as providing for reforms under JNNURM.

Service	Proposed User charge Structure (give details of rates, category and units)	Targeted year for achieving the standard*
Water supply	The mechanism to put the system in operation is being framed which would cater to standards as well as user charges. The same is expected to be ready by 5 <sup>th</sup> year	
Sewage disposal		
Solid waste management		

\* with reference to year if JNNURM period (Year 1, Year 2....)

c. Please indicate plan for achieving volumetric based tariff through 100 % metering with individual meters.  
Please indicate annual targets for achieving full metering.

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

d. Please indicate plan for reduction in Non-Revenue Water (NRW) and Un-accounted for Water (UfW) through measures that include water audits and leakage detection studies. Please indicate annual targets for both.

Non-Revenue Water (NRW)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="text"/>	<input type="text"/>	<input type="text"/>

Un-accounted for Water (UfW)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="text"/>	<input type="text"/>	<input type="text"/>

e. Conduct of a study to quantify and examine impact of subsidies for each service (Indicate 'when' against the timeline)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

f. Results of such analysis to be tabled in the Municipal Council and approved (Indicate 'when' against the timeline)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="text"/>	<input type="text"/>	<input type="text"/>

g. Indicate periodicity in which such analysis shall be done regularly, and placed Before the Municipal Council	Annually
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h. Time table to achieve full recovery of O&M costs from user charges (recovery of all direct costs, including related salaries and wages) (Please indicate proposed recovery level for each year for each of the services in %)

i. Water Supply	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="text"/>	<input type="text"/>

ii. Sewerage	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="text"/>	<input type="text"/>

iii. Solid Waste Management	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="text"/>	<input type="text"/>

iv. Public Transport Services	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

v. Others, such as hiring of municipal assets, e.g..community halls, public parks etc. (please specify)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="text"/>	<input type="text"/>

- i. Any other reform steps being undertaken (please use additional space as necessary, please specify timeframes for steps envisaged)

The J&K Municipal Corporation Act 2000 has inbuilt provisions for accounting/auditing. We are bringing the system in accordance with the model MAC with suitable modifications based on local conditions. The system would also cater to the functions the SMC is going to take up in respect of water supply, sewerage and drainage and solid waste management.

We have already formulated projects for providing sewerage and drainage facilities for the Srinagar city which would also cater to the problem of extended areas. Currently work on construction of water treatment plants is going on. We have also identified other sites for scientific disposal of solid waste including the present garbage dumping site at Achhna.

## L5- INTERNAL EARMARKING OF FUNDS FOR SERVICES TO URBAN POOR

### DESIRED OBJECTIVE/S

JNNURM requires reforms to be undertaken by local bodies with respect to earmarking funds in their budgets specifically for services delivery to the urban poor. Commitment is sought from ULBs in undertaking reforms in the budgeting and accounting systems to enable the same, as also targets for expenditure incurred in delivery of services to the poor.

### CURRENT STATUS

#### PROCESS FOR EARMARKING BUDGETS

- a. Please indicate prevailing processes for decision making on allocation of budgets for delivery of services to the poor.

We have been separately under taking schemes under VAMBAY, slum improvement schemes and Urban basic facility schemes for Urban poor. Further we are running Urban Poverty Alleviation Schemes through Urban Development Agency Kashmir (UDAK). All these schemes shall now be taken under JNNURM for being implemented by SMC. This will form a component of SMC budget and more then 20% of the allocation would be provided for schemes for Urban poor.

- b. Please indicate if prevailing accounting and budgeting systems are capable of tracking revenue and capital expenditure incurred on delivery of services to the poor.

Yes      No      Partly  
     

The schemes currently in operation by various agencies including SMC are being properly monitored and accounted for and shall continue to do the same in respect of the allocations for Urban Poor in SMC budget.

#### EXPENDITURE INCURRED ON DELIVERY OF SERVICES TO THE POOR

- d. Please indicate if there is any internal earmarking<sup>25</sup> within the municipal budget towards provision of services to urban poor. Please provide the total amount earmarked and the percentage of the total budget in the last 3 years. \*

Year		2002-2003	2003-2004	2004-2005
<b>Amount Budgeted</b> (both Revenue and Capital Accounts)	Own sources	-	-	-
	Other Sources	-	-	-
	Total	-	-	-
<b>Actual Amount Spent</b> (both Revenue and Capital Accounts)	Own sources	-	-	-
	Other Sources	-	-	-
	Total	-	-	-
<b>% of the total budget</b> (both Revenue and Capital Accounts)	Own sources	-	-	-
	Other Sources	-	-	-
	Total	-	-	-

\*Some capital works have been executed through UDAK .No corresponding capital /O&M budget was kept in SMC.

**TIMELINE FOR ACTION ON REFORMS**

**BUDGETING AND ACCOUNTING PROCESSES**

- a. Reforms in the accounting and budgeting codes to enable identification of all income and expenditure (in both Revenue and Capital accounts) to be identified as related to poor / non-poor. (in the short run the same heads may be categorised on basis of income / expenditure from slum / non-slum).

Yes  No

If Yes, please state year from when this will be made effective.

Year1  Year2  Year3  Year4  Year5  Year6  Year7

- b. Creation of separate Municipal Fund in the accounting system for 'Services to the Poor'

Yes  No

If Yes, please state year from when this will be made effective.

Year1  Year2  Year3  Year4  Year5  Year6  Year7

<sup>25</sup> Earmarking refers to percentage allocation of the total estimated income that would be utilised for provision of housing and basic services to urban poor

- c. Amendments to the Municipal Accounting Rules for governing the Fund, Operating the Fund, including rules for transfer of resources into the Fund for 'Services to Poor'. Year1  Year2  Year3  Year4  Year5  Year6  Year7

ALLOCATION AND EXPENDITURE<sup>26</sup> ON DELIVERY OF SERVICES FOR POOR

- d. Targeted revenue expenditure on delivery of services to poor per annum, expressed as % of Total Revenue Income

Year	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Targeted %	0%	0%	10%	12%	14%	16%	18%

- e. Targeted revenue expenditure on delivery of services to poor per annum, expressed as % of Total Own Source of Revenue Income

Year	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Targeted %	0%	0%	10%	12%	14%	16%	18%

- f. Targeted capital expenditure on delivery of services to poor per annum, expressed as % of Total Capital Expenditure

Year	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Targeted %	0%	0%	20%	18%	15%	12%	12%

<sup>26</sup> Allocation and spend pertains to all directly attributable expenses specifically incurred for delivery of entire mandate of municipal services to the poor, that should include basic environmental services, roads, tenure, primary education and health, and social security amongst others. Establishment expenses (including salaries and wages) not directly and specifically incurred for service delivery to the poor should be excluded.

## L6 - PROVISION OF BASIC SERVICES TO URBAN POOR

### DESIRED OBJECTIVES

JNNURM requires cities to ensure provision of basic services to the urban poor such as water supply and sanitation, including provision of security of tenure and improved housing at affordable prices. JNNURM also requires that delivery to the urban poor is ensured for existing universal services of the Government in the areas of health, education and social security.

### **CURRENT STATUS**

- a. Please provide information on existence of any database pertaining to household level information of urban poor.

Not available ,being surveyed.

Provides details on how old the information is, whether any computerization and analysis of date has been carried out, methods used for survey, extent of coverage of date, etc.

1	At the beginning of the Mission period, has the city development plan made a total inventory of housing stock available for urban poor?	No
2	Is there any formal housing available of urban poor such as EWS/LIG/Resettlement Housing NOT classified as a 'slum'?	Yes
3	If yes, what percentage of the total housing stock does it comprise?	18%
4	What percentage of the total housing stock is classified as 'slum' by the urban local body?	8%
5	What percentage of the total housing stock is classified as squatters, i.e. not recognizable as slums or legal tenements/settlements?	1.3%
6	What has been the growth rate of housing stock classified as slum and squatters (in percentage) in the overall growth of total housing stock (a) annually over the last decade, and (b) decennially.	2% & 31%
7	Of this, has the city development plan identified all unacceptable housing stock i.e that which requires replacement?	Yes
a.	Does the unacceptable stock include all structures in squatters? If yes, indicate percentage in total unacceptable stock	Yes 3%



b.	Does the unacceptable stock include dilapidated/unsafe structures inside slums? If yes, indicate percentage in total unacceptable stock	Yes 1%
c.	Does the unacceptable stock include temporary (kutccha) structures inside slums? If yes, indicate percentage in total unacceptable stock	Yes 0.5%
8.	At beginning of the Mission period, has the city development plan made a total estimate of required housing stock for the urban poor within the CDP perspective period, including new stock as well as replacement stock?	Being worked out
9	What is the required housing stock production capacity required to meet the housing need for urban poor? Indicate in units/annum	Being worked out
10	Assuming that a multitude of agencies are capable of providing housing stock for urban poor, list the required.	Through Srinagar Development Authority, J&K Housing Board and J&K Housing Federation as per requirements.
	Capacity of each:	
a	Own capacity (if ULB is engaged in creation/replacement of housing stock)	
b	Development authority	
c	Housing board	
d	Slum clearance board	
e	Other public agency (including institutional/industrial housing)	
f	Co-operative model (Plotted/flatted)	
g	Private sector (plotted/flatted)	
h	Other JV Sector Model.	

b. Has any prioritisation of slums / localities been carried out as part of the CDP process? If Yes, please provide details on the process.

We have already prepared the CDP with provision for prioritization for improvement of slum areas.

c. Please provide baseline information with respect to quality and level of access of services by poor households in the table below. (in case of wide variation in quality of service within the city across slum clusters, provide average level of service. Please state extremely low levels where appropriate)

No.	Area of service delivery	Performance Parameter	Current levels	Prevailing level of access of urban poor households (in terms of % HHs that access services at the current performance levels)
<b>1.</b>	<b>Water Supply</b>			
1.1	Household level piped water supply	150 lpcd	Av. 90 lpcd	29% to 99%
1.2	Public taps / standposts	40 lpcd	25 lpcd	29% to 99%
1.3	Handpumps / Tubewells (untreated ground water source)	Tube Wells 279	135	49%
1.4	Water Tanker supply	Tankers 40 No's	Available 17 No's	40%
<b>2.</b>	<b>Sanitation</b>			
2.1	Household level individual toilets	100%	80%	Not available
2.2	Community toilets	Seats per population using them	Not available	30%
		Type of conveyance / disposal system	Connected to sewerage system	5%
<b>3.</b>	<b>Housing</b>			
3.1	Housing	Pucca housing for each household	Not available. However, survey would be conducted and the data would be available by the end of 6 <sup>th</sup> year.	
3.2	Night shelters / community shelters	Avg. distance to be traversed by homeless in m		

d. Please provide details on extent of access to following services by urban poor in the ULB.

No.	Area of service delivery	Prevailing level of access of urban poor households (in terms of % HHs that are able to access these services)
-----	--------------------------	--

No.	Area of service delivery	Prevailing level of access of urban poor households (in terms of % HHs that are able to access these services)
<b>4.</b>	<b>Solid Waste Management</b>	
4.1	Street sweeping	80% daily sweeping
4.2	Waste Collection	60% daily waste collection
<b>5.</b>	<b>Roads and Drains</b>	
5.1	Provision of pucca (all weather) roads	80% approach roads are pucca
5.2	Provision of storm water drains	40% covered, 60% uncovered
<b>6.</b>	<b>Street Lighting</b>	
6.1	Provision of street lights	70% approach roads to slums have street lights.
<b>7</b>	<b>Community Facilities</b>	
7.1	Aanganwadi / crèche	60%
7.2	Community halls	15%
<b>8.</b>	<b>Primary healthcare</b>	
8.1	Preventive health care – inputs and advise	100%
8.2	Curative healthcare	100%
<b>9.</b>	<b>Primary Education</b>	
9.1	Primary education	70%
<b>10.</b>	<b>Support for livelihoods</b>	
10.1	Skill development training	20%

No.	Area of service delivery	Prevailing level of access of urban poor households (in terms of % HHs that are able to access these services)
10.2	Micro-credit	40%

e. Please provide details on prevailing levels of secure tenure amongst urban poor.

No.	Area	Total estimated no. in the ULB	Total number of with secure tenure	% of households / micro-enterprise establishments with secure tenure
1	Secure tenure for place of dwelling, in terms of legal status	28 No.areas have been identified in Srinagar city having slum like conditions with secure tenure and enumeration of HH'sis being donealong with beneficiary selection.		
2.	Secure tenure for place of work for micro-enterprises, in terms of authorisation of the locations of the enterprise			

**TIMELINE FOR REFORMS**

a. The State Government and ULB must formulate and adopt vide a resolution a comprehensive policy on providing basic services to all urban poor which should include security of tenure and improved housing at affordable prices. The policy document should also cover other existing universal service mandates of the Government in the areas of education, health and social security. This policy document should lay down commitments to attain certain benchmark levels of access and standards of service delivery.

The policy document should be prepared with stakeholder involvement, be adopted and disseminated within 6 months of signing of the MoA under JNNURM, and a copy submitted to MoUD/MoHUPA.

**BENEFICIARY IDENTIFICATION AND TARGETTING**

b. Conduct of House Hold (HH) level survey, covering all poor settlements (recognised slums, unrecognised slums, and informal clusters)

Year1  Year2  Year3  Year4  Year5  Year6  Year7

- c. HH level survey to cover infrastructure deficiency indicators and socio-economic deficiency indicators Yes  No  Partly
- d. Creation of database, including identification of HHs for priority targeting of Schemes for household level benefit (such as livelihood, housing, social security, etc.) Year1  Year2  Year3  Year4  Year5  Year6  Year7
- e. Ranking and prioritisation of clusters of urban poor settlements in a participatory manner Year1  Year2  Year3  Year4  Year5  Year6  Year7
- f. Frequency of updation of database created Annually

**QUALITY OF SERVICES AND EXTENT OF ACCESS TO SERVICES**

Specify the benchmark quality of services targeted for delivery to urban poor for each of the areas mentioned below. It is presumed that this quality of service is targeted for all urban poor. Cities should set progressive benchmarks so as to improve the quality of services rendered over the Mission period.

**g. HOUSEHOLD LEVEL BASIC SERVICES**

No.	Area of service delivery <sup>27</sup>	Quality Parameter	Target Quality Benchmark <sup>28</sup>	Level of access targeted in each year (in terms of % HHs of urban poor that access services at the targeted quality benchmark)						
				Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
<b>1.</b>	<b>Water Supply</b>									
1.1	Household level piped water	No. of hours of supply at reasonable	150 lpcd					*40%	80%	100%
<b>*Augmentation from JNNURM supported WSP.</b>										

<sup>27</sup> As access to services is improved through better methods, levels of access through more basic methods will decrease. For e.g. as HHs with access to piped water will increase, HHs with access to tubewells / public taps / tankers will decrease.

<sup>28</sup> To be defined by the ULB at the time of signing the MoA

No.	Area of service delivery <sup>27</sup>	Quality Parameter	Target Quality Benchmark <sup>28</sup>	Level of access targeted in each year (in terms of % HHs of urban poor that access services at the targeted quality benchmark)						
				Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
	supply	pressure								
1.2	Public taps / stand posts	No. of hours of supply at reasonable pressure	150 lpcd	30%	25%	10%	7%	5%		
		Avg. distance from HH in metres								
1.3	Handpumps / Tubewells (untreated ground water source)	Avg. distance from HH in metres	Not applicable	Not applicable as there are no hand pumps installed by SMC.						
1.4	Water Tanker supply	Response time on request in hrs.	6 Hours	30%	30%	20%	15%	10%		
<b>2.</b>	<b>Sanitation</b>									
2.1	Household level individual toilets	Type of toilet	Standard PF Latrine Sewerage	50%	100%					
		Type of conveyance / disposal system								
2.2	Community toilets	Seats per population using them		Community specific latrines are not used/proposed in th system.						
		Avg. distance from HHs in m								
		Type of conveyance / disposal system								
		Facilities for aged, women, children, disabled								

No.	Area of service delivery <sup>27</sup>	Quality Parameter	Target Quality Benchmark <sup>28</sup>	Level of access targeted in each year (in terms of % HHs of urban poor that access services at the targeted quality benchmark)						
				Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
<b>3.</b>	<b>Housing</b>									
<b>3.1</b>	Housing	Pucca housing for each household	100%			30%	40%	50%	80%	100%
<b>3.2</b>	Night shelters / community shelters	Avg. distance to be traversed by homeless in m	Shall be planned as per requirements			20%	30%	40%	80%	100%

Please provide qualitative comments on above as appropriate.....

**h. OTHER INFRASTRUCTURE SERVICES**

No.	Area of service delivery <sup>29</sup>	Quality Parameter	Target Quality Benchmark <sup>30</sup>	Target year in which all poor households shall have access to services at the target quality benchmark (State year of the Mission Period)
<b>4.</b>	<b>Solid Waste Management</b>			
4.1	Street sweeping	Frequency of street sweeping	Daily 100%	Year 3

<sup>29</sup> As access to services is improved through better methods, levels of access through more basic methods will decrease. For e.g. as HHs with access to piped water will increase, HHs with access to tubewells / public taps / tankers will decrease.

<sup>30</sup> To be defined by the ULB at the time of signing the MoA

No.	Area of service delivery <sup>29</sup>	Quality Parameter	Target Quality Benchmark <sup>30</sup>	Target year in which all poor households shall have access to services at the target quality benchmark (State year of the Mission Period)
4.2	Waste Collection	Avg. distance of HHs from bin in m	To phase out all community bins and achieve 100% door to door collection	Year 6
		Frequency of lifting of waste from community bin	Daily house to house collection	Year 7
<b>5. Roads and Drains</b>				
5.1	Provision of pucca (all weather) roads	HH level access (roads in front of houses)	100%	Year 6
		Access of slum cluster to main roads	100%	Year 6
5.2	Provision of storm water drains	HH level access to covered drains		
<b>6. Street Lighting</b>				
6.1	Provision of street lights	Street illumination through out the year	100% approach roads	Year 4
<b>7. Community Facilities</b>				
7.1	Aanganwadi / creche	Avg. distance of HHs from the facility in m	0 to 1km	Year 5
7.2	Community halls	Avg. distance of HHs from the facility in m	1km	Year 5
<b>8. Primary healthcare</b>				



No.	Area of service delivery <sup>29</sup>	Quality Parameter	Target Quality Benchmark <sup>30</sup>	Target year in which all poor households shall have access to services at the target quality benchmark (State year of the Mission Period)
8.1	Preventive health care – inputs and advise	Frequency of visits by health worker / other modes of communication reaching the urban poor	Visit to each Household once in two months	Year 4
8.2	Curative healthcare	Reliability of the service	100%	Year 3
		Avg. distance of HHs from facility in		
<b>9.</b>	<b>Primary Education</b>			
9.1	Primary education	Enrollment rate	100%	Year 5
		Drop out rate	10%	Year 6
		Avg. distance of HHs from facility in m	1km	Year 3
<b>10.</b>	<b>Support for livelihoods</b>			
10.1	Skill development training	Persons trained who pursue related occupation	50%	Year 6
10.2	Micro-credit	Access to participate in micro-credit group in the community	50%	Year 6

*Please provide qualitative comments on above as appropriate.....*

**METHODS AND PARTICIPATION BY COMMUNITIES**

- i. State the areas, intended mechanisms and timelines for participation by communities of urban poor in the entire range of urban services and poverty alleviation programmes. (few examples are illustrated in the table)

No.	Sector	Nature of Involvement	Community Mechanism	Target Mission year to start initiative	Targeted scale of activities by end of the Mission period
1.	Basic services – water supply, sanitation	Participatory planning at micro level	Slum associations	Year3	100% of all developments in these sectors shall be through such mechanism
2.	Roads within slum clusters	Through self help groups	Self help groups	Year 4	Atleast 50% of all such contract through self help groups.

**SECURITY OF TENURE**

- |    |  |       |       |       |       |       |       |       |
|----|--|-------|-------|-------|-------|-------|-------|-------|
| j. | Please state targeted percentage of urban poor households that would have Secure tenure of their place of dwelling.<br><i>(state target % for each year of Mission Period)</i>     | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
|    |  | 85 %  | 85%   | 85%   | 90%   | 93%   | 97%   | 100%  |
| k. | Please state targeted percentage of urban poor micro-entrepreneurs that would have secure tenure of their place of work<br><i>(state target % for each year of Mission Period)</i> | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
|    |  | 0%    | 0%    | 0%    | 50%   | 65%   | 75%   | 85%   |

## **O**PTIONAL REFORMS<sup>31</sup>

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<sup>31</sup> IN CASE OF URBAN AGGLOMERATIONS WITH MULTIPLE ULBS, THE ULB RELATED REFORMS IN THIS SECTION SHOULD BE PROVIDED FOR EACH ULB IN THE JNNURM CITY SEPARATELY

## 01-INTRODUCTION OF PROPERTY TITLE CERTIFICATION SYSTEM

### **DESIRED OBJECTIVES:**

JNNURM requires certain reforms to be undertaken by states/ cities towards putting in place an effective Property Title Certification System. The cities need to ensure proper management and record of all property holdings within the city. The new system should reflect authentic ownership at all points and information on holdings should be easily accessible.

### **BACKGROUND**

#### **1. CURRENT STATUS**

- a. What is the current system for-?
  - i. Property Registration<sup>32</sup>
  - ii. Transfer of Property<sup>35</sup>

The registration and transfer of property is covered under J&K Transfer of Property Act and J&K Land Alienation Act. All the registration of properties are made by appropriate judicial court on the basis of records provided by the Revenue Agencies, headed by District Collectors. After the sale/registration deeds are registered / attested by the appropriate judicial authority, the same are produced by the party before the Revenue Agencies for necessary entry into land records. The state has a well established land records management regime and steps are afoot to bring all the land records on the web site. The web site currently under development will have all the details of the land available indicating therein the status of the land, owners name and necessary maps of land holdings. This system would continue to be in vogue because of its efficacy.

- b. Please indicate whether information on change of ownership (owing to transaction of property) or encumbrances is being captured? If so how? (For eg. is there information received from the Dept. of Stamp and Registration?)

No such data is currently available and after the operation of web site by the revenue agencies, all the records would be on the finger tips and can be downloaded any where with precession.

<sup>32</sup> Explain in detail the role of various institutions and the processes involved

c. Does the property registration system record the following-?

Status	Yes	No	Remarks
i. Lien	Yes		
ii. Court orders	Yes		
iii. Easements	Yes		
iv. Restrictions	Yes		
v. Encumbrances	Yes		
vi. Lease	Yes		
vii. Third party claims	No		

d. Which Legislation is followed for registration and record of properties?

The J&K Transfer of Property Act and J&K Land Alienation Act are followed for the purpose.

e. What is the status of E-management of property records?

Activity	Already in place	Under implementation	Not done so far	Remarks
Assessment of properties using GIS			√	Being formulated
Electronic database of property records			√	Being formulated
Software application for regular upgradation of records			√	Being formulated
System for online registration			√	Being formulated
ILIS (Integrated Land Information System)			√	Being formulated

f. Provide Information on current status of Properties registration

Estimated number of properties in the city <sup>33</sup> (a)	No. of properties on records in the Municipality <sup>2</sup> (b)	No. of disputed properties	Coverage Ratio(b/a*100)
<b>Survey in progress</b>			

<sup>33</sup> Please mention the method used for identifying these property figures

g. What is the basis for determination of ownership of a property (eg. a title deed)?

This is determined by the revenue agencies by issuing extracts of land records duly authenticated by the Executive Magistrate.

h. Is it an absolute ownership or does the state guarantee the validity of transaction in any manner? Yes  No

i. Comment on the guarantee status of ownership in the current system

Current system is based on well established land records formulated by the revenue agencies. The extracts of land records issued by the Executive Magistrate guarantee the status of ownership.

j. Is there a list of documents identified to serve as evidence of change of ownership (Registration deed, partition deed, settlement deed etc)? If yes please give the details.

<i>List of evidence documents</i>	<i>Comments</i>
<i>a Registration</i>	Revenue records
<i>b Extracts</i>	As per land records
<i>c sale deed</i>	As Court registers/papers
d Other transaction deeds	Various transaction deeds as registered with the competent authority
e Court Order	As per the order of Competent Court

k. What is the frequency of update of property records? When was it done last?

It is a continuous process. Presently the settlements/updates are going on alongwith computerization of land records.

**TIMELINE FOR ACTION ON REFORMS**

Please indicate the mission year by which the following targets would be met-

a. Listing of all the properties in the city	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Finalisation of decisions on the new registration system, state guarantee and legislative amendments	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- c. Amendment of legislation and notification
 

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
- d. Detailed design of system
 

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
- e. Inventory of all recorded properties ( after enquiry of titles and existing evidences)
 

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
- f. Update of all the records to reflect current owner and preparation of a 'Register of Titles'
 

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
- g. Computerisation of all the property records against ownership
 

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
- h. Initiation of issue of Property Tax Certificate (on request) to the existing owners, accompanied by cancellation of all previous certificates
 

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
- i. Setting up a system for regular upgradation of records (eg. MIS with links to all offices having bearing on land encumbrances)
 

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- j. Setting up a system for online provision of information receipt (relating to transactions) , dissemination and requests for certificates
 

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
- k. Timeline for achieving 100% registration of properties

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
<i>% properties registered</i>	60%	70%	80%	90%	100%		

- l. Any other reforms being undertaken (give details in the space provided)
 

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

J&K State has a well established property registration regime managed by two Directorates of Land Records established at Srinagar and Jammu. we have undertaken settlement operations at various times and currently fresh land settlement operations are going on under J&K Land Consolidation Act.

## O2- REVISION OF BUILDING BYELAWS TO STREAMLINE THE APPROVAL PROCESS

### (For construction of buildings, development of sites etc.)

#### DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities towards streamlining of the building approval process, with the broad objective of establishing a simple, transparent and lesser time-consuming process that encourages development.

#### CURRENT STATUS

a. Which agency is responsible for preparing Building Byelaws?

Srinagar Municipal Corporation and Housing and Urban Development Department of J&K State have repaired fresh Building Bye Laws in terms of the provisions of the J&K Municipal Corporation Act, 2000.

b. Which legislation governs the formulation of Building Byelaws and implementation of the regulation?

J&K Municipal Corporation Act, 2000

c. Explain the role of various agencies involved with building permission and sanction.

<i>Agency</i>	<i>Role</i>
<i>A. Srinagar Municipal Corporation</i>	Approval to building plans and issuance of permissions
<i>B. Srinagar Development Authority</i>	issuance of NOC with reference to land use indicated in the Master Plan 2001-2021
<i>C. PHE Department</i>	issuance of NOC with reference to lay out plan of water supply.
<i>D. Power Development Department</i>	issuance of NOC with reference to HT lines
<i>F. UEED</i>	issuance of NOC with reference to Sewerage and Drainage.
<i>G. Asstt. Commissioner Revenue</i>	issuance of title of land.

d. Explain in detail the existing process of building approval.

- Submission of building proposal by the owner through an Architect, or Licensed Engineer in the prescribed format, alongwith requisite documents and the ownership documents of the land.
- Scrutiny by various agencies as may be applicable viz Srinagar Municipal Corporation, Srinagar Development Authority, PHE Department, Power Development Department, UEED and Asstt Commissioner Revenue.
- Scrutiny of the proposal by the Building Section of the Corporation as per the provisions of the Control of Building Regulations Act, J&K Town Planning Act and Master Plan., 2001-2021.
- Approval to the proposal by the Building Operations Control Authority headed by Commissioner Srinagar Municipal Corporation.
- Payment of requisite development charges and other fees as applicable by the proposer after approval by BOCA.



- e. Are the Building Byelaws uniform throughout the city? (If not, give details) Yes  No

Master Plan provides for FSI norms, land use pattern and zonal regulations. All these are followed while granting building permissions

- e. How many regulation parameters does a building permission consider? List those.

List of Parameters	Comments
A Requirements of sites	For ensuring adequate plot area, access and hygienic conditions.
B User	To ensure user compatible with the zoning in the Development Plan.
C FSI and Tenement Density	To control Development
D Open spaces	To provide adequate Light and Ventilation
E Recreation Ground	To ensure necessary amenities in large layouts.
F Parking	Provide adequate parking in any layout so as to prevent parking on roads
G Requirements of Parts of Buildings	To ensure proper sizes of Tenements and rooms.
H Services	Drainage lines, septic tank and soak pit and under ground water tank.

The control of Building Operations Act has come into being in 1988 and there have not been any amendments to the said act so far. However fresh Bye Laws have been formulated and have been submitted to the State Govt. for notification

- f. When was the Building Byelaws last revised?  
Indicate the level of modification by ticking against the following-

Level of Modification	Revision date	Detail of modification
i. Radical changes (FSI, ground coverage etc)	As state at f above	
ii. Minor Modifications		
iii. Changes in approval process (If yes, specify)		

- g. Detail out the extent of use of technology and computers in the process of building approvals as well as upkeep of records.

Building approval process is being computerized.

h. Indicate the status of Building Approvals in the financial year 2004-2005-

1	Number of Applications received (before 30th Feb '2005)	Within six months
2	Number of Sanctions made within 1 month from date of receipt of the application	
3	Number of Sanctions made within 2 months from date of receipt of the application	
4	Number of Applications that took more than 2 months for approval	
5	Average time taken for approval of a building	

i. Please indicate the possible reasons for delay in the approval process

Currently BOCA meeting is held fortnightly on alternate Saturdays and on an average 50 Building Permission Cases are decided in every meeting.

**TIMELINE FOR REFORMS**

Please indicate the mission year by which the following targets would be met-

a.	Consultation with stakeholders on modifications required to Building Byelaws	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
b.	Identification and finalisation of modifications in the existing Building Byelaws in order to streamline the process of approval. (eg. outsourcing of certain activities etc)	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
c.	Defining mitigation measures for risks from natural disasters as part of Building Byelaws, (including structural safety issues on basis of seismic zones)	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
d.	Amendment of the existing legislation to introduce the new Building Byelaws and notification	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
e.	Dissemination of the new set of Building Byelaws through a website	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>

- f. City level Workshops to address to the queries of general public
 

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- g. Setting up of an MIS system with links to all offices having bearing on building permission
 

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- h. Start of Approval as per the new building byelaws
 

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- i. Establishment of interactive citizen enquiry system on status of application for building plan approvals, through methods such as – Interactive Voice Recording System (IVRS), Website, telephone, etc.
 

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- j. Timeline for reduction of average time taken for building sanction

Category of buildings	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
	Time taken in days						
Residential				60 days			
Commercial				60 days			
.....							

- k. Any other reforms being undertaken (give details in the space provided) Yes

We are setting up a transparent regime of building permissions and necessary Bye Laws are being framed for this purpose in terms of the J&K Municipal Corporation Act 2000. After notifying the Bye Laws necessary infrastructure including computerization shall be available.

**O3 - REVISION OF BUILDING BYELAWS TO MAKE RAINWATER HARVESTING MANDATORY IN ALL BUILDINGS TO COME UP IN FUTURE AND FOR ADOPTION OF WATER CONSERVATION MEASURES**

**DESIRED OBJECTIVE/S**

JNNURM requires the states/ cities to take sufficient steps towards promoting the use of rain water harvesting systems in cities by making it mandatory for building permission, with a long term objective of promoting conservation of water and ensuring sustainability of water resources.

**CURRENT STATUS**

a. Is there any legislation for making Rainwater Harvesting mandatory in buildings? Yes  No

b. If yes, please provide following details of the regulation-

i. Since when has it been adopted?

ii. Is it a part of the building byelaws and mandatory for building sanctions? Yes  No

iii. Is it for all buildings? Yes  No

iv. If no, what are the criteria adopted for selected plots or buildings?

**TIMELINE FOR ACTION ON REFORMS**

Please indicate the mission year by which the following targets would be met-

a.	Final design of Rainwater Harvesting System and decision on end use	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b.	Preparation of draft building byelaws to reflect the mandatory clauses of Rainwater Harvesting.	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

c.	Amendment of the existing legislation to introduce the new Building byelaws and notification	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d.	Dissemination of the new set of Building Byelaws through a website	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e.	City level Workshops to address to the queries of general public	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f.	Start of Approval as per the new building byelaws	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g.	Any other reforms being undertaken (give details in the space provided)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Currently no provision exist in the rules for insisting on rain on water harvesting. However a process begin to provide for these provisions. In this behalf the necessary regulations are being added to the existing master plan. After the process is finalized, the same shall be reflected in the Building Bye Laws. The whole process would be completed simultaneously the preparation of Building Bye Laws and will be ready for operation when the Bye Laws are notified.

## O4 - EARMARKING AT LEAST 20-25 PER CENT OF DEVELOPED LAND IN ALL HOUSING PROJECTS (BOTH PUBLIC AND PRIVATE AGENCIES) FOR EWS/LIG CATEGORY WITH A SYSTEM OF CROSS SUBSIDISATION

### DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities towards earmarking atleast 20-25 % of developed land in all housing projects (both public and private) for low income families in order to meet the housing needs of both EWS and LIG categories of population.

### CURRENT STATUS

- a. List the government / quasi-government institutions responsible for provision of housing in the city (eg. Development Authority, Housing Board, Housing Corporation etc).

S.No	Institution	Approx. no. of dwelling units created in previous financial year
1	J&K Housing Board	Nil
2	Srinagar Development Authority	Nil
3		
4		
5		

- b. Please provide details on extent to which the private sector plays a role in housing development in the city

Information parameters	Estimates
Number of private developers in the city	<b>Not available</b>
Approximate number of housing projects by private developers for whom plans were sanctioned in last year	
Approximate number of dwelling units created by private developers in above projects	

- c. Is there any legislation regarding mandatory reservation of certain percentage of land for EWS/LIG in housing projects? Yes  No

- d. If yes, please provide the following details –

- i. Percentage of developed land required to be reserved for EWS/LIG

25%

ii. Is it applicable to both government as well as private developments? Yes  No

**TIMELINE FOR ACTION ON REFORMS**

Please indicate the mission year by which the following targets would be met-

a. Decision on the extent of reservation (20-25%)

Reservation for poor in Housing Colonies Development by the public sector. is provided for interms of Govt order issued by the State Govt. to extent of 25% for poor including SC/ST.

b. Amendment of the existing legislation and notification

c. Timeline to improve the percentage of reservation for EWS/LIG in housing projects

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Percentage of reservation (%)							

d. Any other reforms being undertaken (give details in the space provided)

Year1  Year2  Year3  Year4  Year5  Year6  Year7



## O5 - SIMPLIFICATION OF LEGAL AND PROCEDURAL FRAMEWORKS FOR CONVERSION OF AGRICULTURAL LAND FOR NON-AGRICULTURAL PURPOSES.

### DESIRED OBJECTIVE/S

JNNURM requires the states/ cities to take sufficient steps towards streamlining the process of conversion of agricultural land to non-agricultural purposes with the broad objective of establishing a simple, transparent and lesser time-consuming process that encourages development.

### CURRENT STATUS

- a. Explain in detail the current system for conversion of agricultural land for non-agricultural purposes (for areas coming under Development Authority as well as outside)

We have legislation on the subject which allows conversion of agricultural land for non agricultural purpose. The competent authority for this purpose is the Revenue Minister. However use of agricultural Land for non agricultural purposes can be made for public purposes such as construction of roads, development of new townships etc.

- b. List out the number of agencies involved and their roles.

<i>Agency</i>	<i>Role</i>
<i>A Revenue Minister</i>	Sanctioning authority
<i>B Financial Commissioner (Revenue)</i>	Recommendatory authority
<i>C</i>	
<i>d</i>	

- c. Which Legislation/s is/are being followed for conversion of agricultural land for non-agricultural purposes?

J&K Land Revenue Act and J&K Land Alienation Act

- d. Has there been any attempt at simplification of the procedure of such conversions in the past? State 'yes' or 'no' and give details.

- e. The State Govt. has no intention to simplify this procedure. This is necessary in view of saving the agricultural lands for posterity



i. Residential use-

ii. Other use (Industrial, commercial etc)-

f. Please indicate the possible reasons for delay in the process for conversion of agricultural land for non-agricultural purposes

As stated above.

**TIMELINE FOR ACTION ON REFORMS**

a.	Finalise on modifications in the existing procedure in order to streamline and standardise the process of conversion.	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
b.	Amendment of the existing legislation and notification	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
c.	Dissemination of the new process through a website	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
d.	City level Workshops to address to the queries of general public	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
e.	Setting up an MIS system with links to all offices having bearing on conversion of land-use	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
f.	Establishment of interactive citizen enquiry system on status of application for conversion of land use through methods such as – Interactive Voice Recording System (IVRS), Website, telephone, etc.	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
g.	Start of conversions as per the new legislation	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
h.	Average average time taken for conversion of land-use, to reduce over the Mission Period							
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
	Time taken in months	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

i. Any other reforms being undertaken (give details in the space provided)

Year1    Year2    Year3    Year4    Year5    Year6    Year7

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## O6 - INTRODUCTION OF COMPUTERIZED PROCESS OF REGISTRATION OF LAND AND PROPERTY<sup>34</sup>

### DESIRED OBJECTIVE/S

JNNURM requires the states/ cities undertake steps to computerise the process of registration of land and property, so as to deliver efficient, reliable, speedy and transparent services to citizens.

### CURRENT STATUS

- a. Explain in detail the prevailing process of getting a property or land registered?

The settlement operation is currently going on and all the land records shall be got computerized after the operations are complete. This would include registration and mutations.

- b. To what extent is the present system computerized-

- i. Is there a computerized record of registered properties? Yes  No
- ii. Can the property holder register through internet? Yes  No

### TIMELINE FOR REFORM

- a. Indicate the target year for conversion to an electronic process of registration

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
					√	

<sup>34</sup> Related process improvements and reforms measures are expected to be covered under the Reforms for Property Title Certification.

## O7- BYELAWS ON REUSE OF RECYCLED WATER

### DESIRED OBJECTIVE/S

JNNURM requires the cities frame byelaws related to reuse and recycling of waster water, so as to conserve water resources.

### CURRENT STATUS

a. Is there any byelaw pertaining to reuse of recycled water? Yes  No

b. If yes, please provide following details –

i. Since when has it been adopted?

ii. Is it a part of the building byelaws? Yes  No

iii. Which legislation stipulates it?

c. Mention its coverage and specifications in brief

The State is contemplating incorporating of provision of reuse of recycled water in the Building by – laws

### TIMELINE FOR ACTION ON REFORMS

a.	Final design and decision on end use of a Waste Water Recycling System	Year1	Year2	Year3	Year4	Year5	Year6	Year 7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b.	Preparation of draft building byelaws to reflect the mandatory clauses of such a system	Year1	Year2	Year3	Year4	Year5	Year6	Year 7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c.	Amendment of the existing legislation to introduce the new Building Byelaws and procedures	Year1	Year2	Year3	Year4	Year5	Year6	Year 7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

d.	Dissemination of the new Building Byelaws through a website	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year 7 <input type="checkbox"/>
e.	City level Workshops to address to the queries of general public	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year 7 <input type="checkbox"/>
f.	Start of Approval as per the new Byelaws	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
g.	Any other reforms being undertaken (give details in the space provided)	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>



## O8-ADMINISTRATIVE REFORMS

### DESIRED OBJECTIVE/S

JNNURM requires the administrative reforms are undertaken in ULBs and other institutions engaged in urban sector management. Such administrative reforms should include – instituting better human resource management systems, reduction in establishment expenditure by introducing voluntary retirement schemes, non-filling up of posts falling vacant due to retirement, extensive use of outsourcing, performance review and management mechanisms, etc., and achieving specified milestones in this regard.

### CURRENT STATUS

#### STAFF DETAILS AND HUMAN RESOURCE MANAGEMENT

- Please give the following details-

<i>Item</i>	<i>Class I staff</i>	<i>Class II Staff</i>	<i>Class III staff</i>	<i>Class IV staff</i>	<i>Total</i>	<i>Remarks, if any</i>
<i>Total staff in the Corporation/ ULB</i>	01	32	903	2847	3783	
<i>Permanent/Regular posts</i>	01	32	903	2062	2998	
<i>Occupied posts</i>	01	24	841	1947	2813	
<i>Temporary staff</i>	-	-	08	777	785	
<i>Technical staff</i>	01	19	257	-	276	
<i>Non technical staff</i>	01	05	592	2724	3322	
<i>Vacant posts</i>	-	08	62	115	185	
<i>Number of new posts created in the past five years</i>	-	-	-	-	-	
<i>Number of recruitments done against the above posts</i>	-	-	-	-	-	
<i>Number of posts fallen vacant due to retirement during the past five years</i>	-	02	59	04	65	
<i>Number of recruitments done against the above posts</i>	-	-	-	-	-	
<i>Number of retirements expected in the next five years.</i>	-	05	104	70	179	

- Detail out the Initiatives taken for HR management and performance management under taken in the past two financial years

<i>Initiative</i>	<i>Date</i>	<i>Details</i>	<i>Achievements</i>
The business process re-engineering work		A detailed and comprehensive exercise and	Various Bye

<i>Initiative</i>	<i>Date</i>	<i>Details</i>	<i>Achievements</i>
		analyses of actual working of every branch of SMC is being carried out. This has become necessary in view of enactment of J&K Municipal Corporation Act 2000. the Act envisages various basic development activities as also the management of basic faculties/services to be interested to the Srinagar Municipal Corporation. These functioning are replica of the reforms to be under taken under JNNURM.	Laws/Rules/Regulations have been framed and the processes is currently in the final stage. Besides complete reorganization of the SMC has been under taken and this process is also in final stages.

STAFF- TRAINING

- b. List down the Initiatives taken for staff training in the past

<i>Initiative</i>	<i>Date</i>	<i>Details</i>	<i>Achievements</i>
As already stated above SMC is currently going on in reorganization/overhauling phase necessitated due to enactment of J&K Municipal Corporation Act 2000, the necessary programmes for in house as well as on site training programmes are being framed. This exercise shall also get completed with the reorganization of the Corporation. However, we regularly depute our sanitation supervisory staff and other eligible personal to various training courses like Sanitary Inspectors Training Course and Food Inspectors Training Course. Besides the officers of SMC have been participating in various courses sponsored by Minister of Housing and Urban Poverty Alleviation, Govt. of India.			

**ESTABLISHMENT EXPENDITURE**

c. Total Establishment expenditure over the past five years

<b>Particulars</b>	Rs. In lacs					<b>CAGR</b>
	<b>FY 2001-02 (Rs.)</b>	<b>FY 2002-03 (Rs.)</b>	<b>FY 2003-04 (Rs.)</b>	<b>FY 2004-05 (Rs.)</b>	<b>FY 2005-06 (Rs.)</b>	
Salaries, Wages and Bonus						
Benefits and Allowances	2592.32	2398.07	2703.84	2996.58	1990.52	<b>2516.46</b>
Other Terminal & Retirement Benefits	<b>29.88</b>	<b>38.80</b>	23.90	48.70	41.08	<b>36.47</b>
<b>Total establishment expenses</b>	<b>2624.24</b>	<b>2439.93</b>	<b>2734.46</b>	<b>3068.28</b>	<b>1937.60</b>	<b>2560.89</b>
<b>Total Establishment expenses as % of Total Revenue Income</b>	<b>91.43%</b>	<b>91.77%</b>	<b>92.16%</b>	<b>89.87%</b>	<b>89.37</b>	<b>90.96</b>

d. List down the initiatives taken for reduction in Establishment Expenditure (if any) in the past

<i>Initiative</i>	<i>Date</i>	<i>Details</i>	<i>Achievements</i>
No specific data available			

**TIMELINE FOR ACTION ON REFORMS**

a. Please identify the steps you wish to take in order to bring about the following. A few steps are being suggested here.



Area of Reform	Proposed steps	Targeted Year in the mission period
<p><b>a. Rationalisation in staff &amp; Human Resource Management</b>  <i>Suggested steps:</i></p> <ul style="list-style-type: none"> <li>▪ Identification of loopholes in the existing staffing</li> <li>▪ Draft Proposal for changes in staffing policy</li> <li>▪ Draft Proposal for reforms in performance evaluation system</li> <li>▪ Employee Consultation</li> <li>▪ Discussion with various ULB Departments</li> <li>▪ Cabinet Approval</li> <li>▪ Preparation of Enabling Legislation</li> </ul>	<p>As already stated reorganization of SMC is currently being worked out. After completion of the exercise along-with training needs to enhance the working capacity and efficiency of the staff. Complete training requirements for human resources management would be scheduled and implemented at the beginning of forth JNNURM year. The whole exercise is being conducted with consultation from employees, corporators, executive/management heads and state govt.</p>	<p>Year 4</p>
<p><b>b. Staff Training</b>  <i>Suggested steps:</i></p> <ul style="list-style-type: none"> <li>▪ Assessment of training needs</li> <li>▪ Finalisation of training curriculum</li> <li>▪ Selection of Agencies to provide training</li> <li>▪ Conduct of training</li> <li>▪ Training programs identified</li> </ul>	<p>As above</p>	<p>Year 4</p>
<p><b>c. Reduction in Establishment Expenditure</b>  <i>Suggested steps:</i></p> <ul style="list-style-type: none"> <li>▪ Outsourcing certain functions</li> <li>▪ Higher capacity utilisation</li> <li>▪ Energy saving</li> <li>▪ Cost control targets</li> </ul>	<p>The SMC is currently doing exercises for outsourcing certain activities like sanitation, solid waste collection and collection of taxes</p> <p>The SMC would be undertaking a broader consultancy exercise for outsourcing collection of water taxes after the job is formally taken over by it in accordance with the provision of the J&amp;K Municipal Corporation Act 2000.</p>	<p>Year 4</p> <p>Year 6</p>
<p><b>d. Continuity of tenure of key decision makers</b>  <i>Suggested steps:</i></p> <ul style="list-style-type: none"> <li>▪ Minimum average tenure of Municipal Commissioner</li> </ul>	<p>Even now conventionally the average term of deputation for the Municipal Commissioner is 2 years.</p>	
<p><b>e. Management review systems</b>  <i>Suggested steps:</i></p> <ul style="list-style-type: none"> <li>▪ Periodic review by Mayor &amp; Municipal Commissioner</li> <li>▪ Generation of Daily / Weekly / Monthly and Quarterly Performance reports on – Financial, Service delivery and</li> </ul>	<p>Periodic review is already being taken by the Mayor &amp; Municipal Commissioner.</p> <p>The Corporation is going for computerization of all its functions and services. The system, after its commissioning, would generate such facilities for reviewing all its functions.</p>	<p>Year 5</p>

Area of Reform	Proposed steps	Targeted Year in the mission period
Capital Projects		

b. Please give the identified milestones with respect to rationalisation / redeployment in number of staff against the mission year

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Number of staff	Specific milestones in this regard would be submitted after the on going reorganization/overhauling process is complete.						

c. Please state by when the ULB shall evolve a detailed Training Plan for its staff. At what frequency such plan shall be reviewed.

Specific milestones in this regard would be submitted after the on going reorganization/overhauling process is complete.

d. Please give the identified milestones for reduction in establishment expenditure against the mission year

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Targeted reduction in Establishment Expenditure (as % of Total Revenue Income)	Since the SMC is going through a process of reorganization owing to multiplicity of functions pertaining to providing of basic services as per J&K Municipal Corporation Act 2000 and JNNURM guidelines, the details about the reduction of Revenue expenditure with reference to Revenue Income shall be provided after the said reorganization is completed. However, there will be quantum jump in this area of reform because of increased Revenue Income and rationalization of staff.						

e. Ensuring stability of tenure( minimum 2 years) for Municipal Commissioner/executive Officer and other municipal functionaries/staff( commitment to be given by state)

Year1    Year2    Year3    Year4    Year5    Year6    Year7  
                 

The tenure of Commissioner Municipality, Health Officer and Engineers and other staff on deputation to the Corporation is generally two years and any deviation from the norm takes place in exceptional circumstances only. The tenure of the other officers borne on the establishments/cadre of SMC is secure as they remain in the SMC till superannuation.

## O9- STRUCTURAL REFORMS

### DESIRED OBJECTIVE/S

JNNURM requires the structural reforms are undertaken in ULBs and other institutions engaged in urban sector management. Such structural reforms should include – reviewing and revamping the organisation structure of the ULBs to align it to current requirements, decentralisation within the ULB where necessary, creation of trained cadres of municipal staff in specific technical disciplines, improved coordination mechanisms amongst city level agencies, etc. and achieving specified milestones in this regard.

### CURRENT STATUS

- a. Has the organisation structure of the ULB been reviewed in the last one year? Please key issues with the prevailing organisation structure of the ULB.

No. However, in view of the on going process of reorganization in the SMC, it would entail structural changes.

- b. Does the ULB operate through Zonal Offices? If yes, give the following details- Yes

- i. How many such offices exist in the city?

40

- ii. What functions do they perform and what powers do they yield ?

As already stated, the SMC is currently going on through process of administrative/structural reorganization, the reforms in this sphere shall be in accordance with guidelines of the JNNURM as also the provisions of J&K Municipal Corporation Act 2000. Full details of these structural reforms would be furnished after completion of the process

- c. Please state the specific cadres of staff that are employed in the ULB.

Cadre of staff	Functional area they are employed in the ULB	Method of selection	Average tenure in one ULB
General Administration	690	Selection/promotion	Till superannuation/expiry of deputation period
Health	2903	Selection/promotion	Till superannuation/expiry of deputation period
Engineering	116	Selection/promotion	Till superannuation/expiry of deputation period

Horticultural	N.A.	Selection/promotion	Till superannuation/expiry of deputation period
Town Planning	20	Selection/promotion	Till superannuation/expiry of deputation period
Revenue	65	Selection/promotion	Till superannuation
Sanitation	2540	Selection/promotion	Till superannuation

- d. List role of ULB in other city level parastatal agencies. (for e.g. representation on board, membership in coordination committees, etc.)

The Mayor is a member of District Development Board for District Srinagar.

**TIMELINE FOR REFORMS**

- a. List sets of initiatives planned within the ULB organisation (for e.g. reallocation of functions within the ULB departments, alignment of sub-ULB level geographic jurisdictions of various departments with ward boundaries, decentralisation of functions, etc.)

<i>Initiative for Organisational structural improvements</i>	<i>Target Date</i>
In view of on going process of administrative/structural reforms a total new setup/mechanism would be available for undertaking a fool proof/transparent operational activities in the sphere of providing basic services. Complete details in this behalf shall be provided after the process gets completed.	Year 4

- b. List sets of initiatives planned for inter-agency coordination and accountability amongst city level agencies

<i>Initiatives for inter-institutional structural reforms</i>	<i>Target Date</i>
Currently the Municipal Commissioner with the assistance of Joint Commissioners, works, Town Planning and General Administration coordinates the functions of various wings/branches of the SMC. He also coordinates with other agencies like Town Planning Organization and other agencies involved in the development and Planning of the city. SMC is evolving a Joint coordination mechanism for planning and development of City.	Year 5

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c. List State level structural reforms to be undertaken for creation of cadre of municipal staff for different technical disciplines.

<i>Initiatives for creation of cadres of municipal staff within the State</i>	<i>Target Date</i>
SMC is going for reorganization of staff and for every branch/wing/department SMC shall be managed through different cadres, specialized in their activities, which shall get created with the reorganization/rationalization of staff.	Year 4



## O10 - ENCOURAGING PUBLIC PRIVATE PARTNERSHIP

### DESIRED OBJECTIVE/S

JNNURM requires the cities widely deploy public-private partnership models for more efficient delivery of civic services. Cities should explore wide array of options available for such partnerships and deploy those that optimal in meeting the needs and priorities of its citizens.

### CURRENT STATUS

- a. List down the key initiatives in PPP, including outsourcing of services undertaken in the ULB during the past five years.

<i>Initiative</i>	<i>Date</i>	<i>Details</i>	<i>Achievements</i>
Garbage collection	Since 4 years	Collection and transportation of garbage from door to door	5%
Pay and use toilet blocks	Since 10 years	Community latrines on modern lines and on pay and use basis are constructed by SMC through its Works Divisions	Nearly 10 toilet blocks

### TIMELINE FOR REFORMS

- b. List down the State level regulatory and policy initiatives planned for encouraging and deepening PPP in urban services

<i>Regulatory / Policy changes</i>	<i>Target Date</i>	<i>Intended impact</i>

- c. List down the city level project initiatives planned through PPP in the next three years.

<i>Project</i>	<i>Target Date</i>	<i>Mode of PPP</i>
Urban Transport Solid Waste Management Parking Lots Toilet Blocks Rotaries	By 2008	NGO's, Business Houses and Industrial Establishments