



Government of Jammu & Kashmir
Housing & Urban Development Department
Civil Secretariat, Jammu/Srinagar.

Subject: Disposal of Receipts.

Circular No: 06-JK(HUD) of 2022
Dated: 16-12-2022

It has been observed that large number of receipts have been lying unattended in the inbox of Officers/Officials of Housing and Urban Development Department, which has been viewed seriously by the authorities.

Accordingly, all the Controlling Officers are directed to ensure that the unattended receipts lying in the account of Officers/Officials of Housing and Urban Development Department is disposed off logically (either processed or closed) by 31-12-2022 positively.


(Ridhima Sharma)

Under Secretary to the Government

No.HUD-ADM/110/2022(7061925)

Dated.16-12-2022

Copy to the:-

1. All Officers of Housing & Urban Development Department.
2. All Officials of Housing & Urban Development Department.
3. Private Secretary to Principal Secretary to the Government, H&UDD.
4. P.A to Secretary in the Housing and Urban Development Department.
5. Circular File/Stock file.