

Government of Jammu & Kashmir  
**Housing & Urban Development Department**  
Civil Secretariat, J&K

\*\*\*\*\*

**CIRCULAR**

All HoDs/ Officers of the department are hereby directed to submit the event/ convention / meeting report, being attended by them in their official capacity with different departments / organizations of the Government of India particularly MoHUA or even in the private organizations, immediately after the event is over. Copies of PPTs made in that meeting/ event should also be shared with this office so that at the policy level the department is well aware of developments being taken place in different sectors/ places.


Sd/-  
**(Mandeep Kaur) IAS**  
**Commissioner/ Secretary to the Govt.**

No :- HUD-ADM/70/2023 (E-7362779)

Dated:- 05.03.2024

Copy to the:

1. Commissioner, Municipal Corporation, Jammu/Srinagar.
2. Vice Chairman, LCMA.
3. Vice Chairman, Development Authority, Jammu / Srinagar
4. Director, Urban Local Bodies, Kashmir/Jammu.
5. Special Secretary (NK/G)/ AS (T) to the Government, HUDD.
6. Director Finance, HUDD.
7. Managing Director, J&K, Housing Board.
8. Chief Engineer, J&K, UEED.
9. Chief Town Planner, Jammu/Kashmir.
10. CEO, Urban Development Agency, Jammu/Kashmir.
11. CEO, Katra Development Authority.
12. Chief Architect, J&K.
13. Director, Building Centre Jammu/Kashmir.

  
**(Er. Abdul Qyume) JKAS**  
**Deputy Secretary to the Government**