



Government of Jammu and Kashmir,  
Housing & Urban Development Department,  
Civil Secretariat, Jammu/Srinagar  
===

Subject: **Availing of Home Town Leave Travel Concession (LTC).**

**Government Order No. 52JK(HUD) of 2024**  
Dated: **26-07-2024**

In terms of Rule 9 and 12 of Jammu and Kashmir Civil Services (Leave Travel Concession) Rules, 2019, notified vide S.O. 22 of 2019 dated 31.12.2019, sanction is hereby accorded to the grant of 'Leave Travel Concession (Home Town)', in favour of Sh. Satish Kumar Manhas, Section Officer, Housing & Urban Development Department, for the two year block commencing 2022- 2023 (carried over to 2024), along-with permission to leave the station for his hometown (Bhaderwah) w.e.f. 29.07.2024 to 01.08.2024, subject to the following conditions:-

- I. The claim is covered under J&K Civil Services ( LTC) Rules, 2019.
- II. The officer or his dependent has not availed such concession earlier during the LTC Sub- block 2022-23.
- III. The dependency of the family members on the official is established under rules.
- IV. Entry to this effect is recorded in the service book of the officer.
- V. Journey to visit destination station is performed by the shortest route.
- VI. The entitlement is regulated by the concerned Drawing & Disbursing Officer under rules.

By Order of the Government of Jammu and Kashmir.

Sd/-  
**(Mandeep Kaur) IAS**  
Commissioner/Secretary to the Government

No: HUD-ADM/40/2023(7287297)

Dated: **26-07-2024**

Copy to the:

1. Director Finance, Housing & Urban Development Department.
2. Private Secretary to Chief Secretary.
3. Private Secretary to Commissioner/Secretary to the Government, H&UDD.
4. Concerned Official.
5. In-Charge website.
6. Government Order file / Stock file.

  
**(Ridhima Sharma) JKAS**  
Under Secretary to the Government