

Government of Jammu & Kashmir
Housing & Urban Development Department

Civil Secretariat

Srinagar/Jammu

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C I R C U L A R

During the last financial year 2014-15, it was observed that a stream of demands for the release of funds for clearance of workdone liabilities on account of works not authorized by this Department, were projected which reflects bad financial management at the level of Directorate/Controlling officers. The controlling officers should understand that the authorization for the execution of the works can be given only when the expenditure to be incurred for such nature of works is budgeted under the Annual Plan allocation of the Department and any authorization conveyed beyond the budgeted provision creates un-warranted liability, which becomes difficult for the Department to square off.

2. It is therefore, enjoined upon all executing agencies to adhere to the Approved Works Programme and not to take up any work beyond the scope of approved action plan/works programme unless specifically authorized by the Administrative Department.

3. The works recommended by Hon'ble MLAs/MLCs or other public representatives should be properly estimated, need and genuineness ascertained and then projected to the Department for authorization. Only after authorization, these works be taken up for execution.

4. Any Work/Scheme executed beyond the scope of Approved Works Programme shall not be entertained by the Department and stern disciplinary action shall be taken against the concerned officer for creating any liability on account of un-authorized work.

P.T.O.

5. Any tender for any work to be issued by officers must prominently mention the authorization conveyed by Housing & Urban Dev. Department.

6. Besides above, all executing agencies are advised to keep the Project Reports of all ongoing schemes ready for the inspection by Monitoring Team which will be shortly constituted for the purpose.


Sd/-
(Bipul Pathak) IAS
Commissioner/Secretary to Govt.
Housing & Urban Dev. Department

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Circulation:- As under

1. Director ,Urban Local Bodies, Kashmir/Jammu
2. Managing Director J&K Housing Board.
3. Commissioner, Municipal Corporation, Srinagar/Jammu.
4. Vice Chairman, Lakes & Waterways Dev. Authority
5. Chief Engineer, J&K UEED, Srinagar.
6. Chief Town Planner, Kashmir/Jammu.
7. Superintending Engineer, Drainage Circle SMC/JMC.
8. Project Officer, Charar-i-Sharief Dev. Project.
9. Executive Engineer City Drainage Civil, Mechanical and S&D-II SMC.
10. Executive Engineer S&D West JMC Jammu.
11. Executive Engineer, Town Drainage Division, Kashmir/Jammu.


(P.S. Kakroo) 1/4
Joint Director (P&S)
Housing & Urban Dev. Department

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