

**Srinagar Smart City Limited**  
**North Block, Ground Floor,**  
**Srinagar Municipal Corporation, Karan Nagar,**  
**Srinagar, Jammu & Kashmir-190010**

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**Advertisement Notice**

No: HUD/Plan/66/2017-II

Date: 15.11.2017

Srinagar Smart City Limited (SSCL), Srinagar invites applications from interested professionals/candidates for the post mentioned below on purely contractual basis for “Srinagar Smart City Limited” under centrally sponsored “Smart City Mission”.

S. No.	Name of the Post	Total No. of Posts	Consolidated monthly remuneration (all-inclusive)	Essential Qualification	Age	Experience
1	Chief Executive Officer (CEO)	1	Rs 2,50,000/-	Post -Graduation in Engineering / Sciences/ Business Administration/ Public Policy/ Architecture/ Economics/ Finance/ Urban Planning and related sectors from recognized institutions, with atleast 60% marks or equivalent grade point average	Age of the candidate should not exceed 62 years as on last date fixed for submission of the application.	Not less than 15 years of post-qualification experience in Managerial Capacity in a reputed organization, of which not less than 5 years in Urban / infrastructure sectors. International engagements will be considered as an added advantage. In addition to the technical competence, equal importance will be given to strategic thinkers, with a developmental mindset, demonstrated leadership qualities and an ability to build external and internal relationship.

- Term of Engagement:** The appointment of professional will be purely on contract basis for a period of (3) three years, which may be extended after the review of performance, and desired output. However, the contract may be terminated by giving three months' notice by either side.
- Particulars of the applicant shall be filled in as per prescribed format (Appendix 'A'). Candidate is also required to submit a copy of detailed Curriculum Vitae clearly mentioning the post-qualification experience (s). However, successful candidate has to sign an agreement with the Company to abide by all terms & conditions as laid down in the advertisement.
- The contract shall not confer any rights or claim of extension/absorption in the Company.
- Applicants who are in employment with Government, Semi-Government, Autonomous Bodies, Public Sector Undertakings and other Government sponsored institutions should route their application through proper channel. However, they may send advance copy of application, if they so desire.
- Last date for receipt of Application: **12.12.2017**.

6. The roles and responsibilities of CEO have been briefly mentioned in Appendix-B. In addition, the roles and responsibilities should also be in conformity with the Smart City Guidelines in general for which candidate may refer the website of Ministry of Housing and Urban Affairs, Govt. of India, [www.moud.gov.in](http://www.moud.gov.in), [www.smartcities.gov.in](http://www.smartcities.gov.in) and in particular with Smart City proposal of Srinagar Smart City Limited available on the website of J&K Housing & Urban Development Department [www.jkhudd.gov.in](http://www.jkhudd.gov.in).
7. The selection of the candidate will be completely on the basis of Essential Qualification, Additional qualification, Experience and Interview. The decision of the Company is final and binding. The Company reserves its rights to accept or reject any applications, without assigning reasons thereof.
8. **How to apply:** Duly filled application in prescribed format along with self-attested copy of the proof of age, qualification and attested copy of experience certificates by the employer should be sent through the registered post/speed post/courier to the "Office of Commissioner, Room no. 01, 1<sup>st</sup> Floor, North Block, Srinagar Municipal Corporation, Karan Nagar, Srinagar-190010, Jammu & Kashmir". The application form made available by hand shall not be entertained. Original Qualification Certificates and Proof of previous employments have to be produced during the time of interview.  
Incomplete applications shall not be considered and no interim correspondence shall be entertained. Canvassing in any form shall be considered a disqualification for employment in the Company.
9. The shortlisting process and criteria has been defined as in Appendix-C.
10. The list of shortlisted candidates will be uploaded on the website: [www.jkhudd.gov.in](http://www.jkhudd.gov.in) and the candidates will be intimated about the date of interview.
11. The shortlisted candidates shall be evaluated on the basis of evaluation of their applications along with the documents submitted with the applications and the Interview. The application evaluation criteria has been defined as in Appendix-D.
12. The 70% weightage shall be given to the application evaluation (Appendix-D) and 30% weightage shall be given to the Interview. The merit list shall be generated accordingly and select list containing one Candidate and waiting list containing two candidates shall be published based on merit.
13. Appendices A, B, C & D as given in advertisement notice can be downloaded from the website of Housing & Urban Development Department, J&K [www.jkhudd.gov.in](http://www.jkhudd.gov.in)
14. On behalf of Srinagar Smart City Limited, the Company reserves the right to cancel/postpone the recruitment wholly or partially, if so required. No claim will be admissible in case of such cancellation/postponement.

**Sd/-**  
**(Hirdesh Kumar Singh) IAS**  
Chairman and Director  
Srinagar Smart City Limited

**APPENDIX-A**

**SRINAGAR SMART CITY LIMITED, SRINAGAR**

**Application For The Post Of Chief Executive Officer (CEO):**

APPLICATION FOR THE POST OF	CEO	Affixed Photo [Should be attested by the gazette officer]
1. Name in full (Block Letters)		
2. Father's / Husband's Name		
3. Gender (Tick the relevant box)	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Third Gender	
4. Marital Status (Tick the relevant box)	Married Un-married	
5. Full Postal Address with Mobile No. & email-id:		
a) Permanent Address:		
----- ----- ----- ----- -----		
Pin code: _____ District: _____ Mobile No: _____ email-id: _____		
b) Address for correspondence		
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Pin code: _____ District: _____ Mobile No: _____ email-id: _____		
6. Nationality	Religion:	
7. a) Date of Birth: _____/_____/_____ DD/MM/YYYY (Self-attested copy of High School Certificate showing Date of Birth must be enclosed)	b) Age:	
8. a) Mother Tongue:		
b) Second Language in School:		
9. Category [SC(A)/SC/ST/RB/MBC/BC/BC(M)/OC]		

10. Educational Qualification  
(Self-attested copy of all Educational Qualifications to be enclosed)

S. No	Qualification	Registration No.	Year of Passing	Marks, Grade obtained with Division	Name of Institution
1					
2					

11. Professional/Technical Qualification  
(Self-attested copy of Certificates as proof)

S. No	Qualification	Registration No.	Year of Passing	Marks, Grade obtained with Division	Name of Institution

12. If candidate belonging to Differently abled persons :(YES/NO)

Type of PH	Percentage of PH	Certificate No. and Date	Name of issuing Medical Authority

13. Other Details, if any

Note: Stage of the case at the time of applying, Nature of the criminal charge, if acquitted on the date of this application date of judgment should be given. **(Tick the relevant box)**

Section of Law

Pending Stage of case:  Yes  No

Acquitted  Yes  No

Date of Acquitted: \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
DD/MM/YYYY

Participation in Politics:

In agitation  Yes  No

As member of political organization  Yes  No

Candidate in Election:  Yes  No

Enclosures(Tick the relevant Column)to be attached

S. No.	Documents	Yes	No	Not applicable

1.	Passport size photos (Colour)1			
2.	Date of Birth (SSLC/Matric passed Certificates)			
3.	Educational Qualifications (Certificates & Marks sheets)	10th		
		HSC		
		Degree		
4.	Community Certificate [SC(A)/SC/ST/MBC/BC/BC(M)/OC]– in prescribed proforma			
5.	No Objection Certificate (in case of Departmental candidates)			
6.	Differently abled persons Certificate in prescribed proforma for Employment in State Government			
7.	Discharge Certificate (in case of Ex-servicemen)			
8.	Whether all above documents/certificates are self-attested			

Signature of Candidate

DECLARATION

I hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility detected before or after the written test/certificate verification or even after appointment, my candidature/appointment will stand automatically cancelled.

Signature of the Candidate

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**Appendix-B**

**Roles & Responsibilities:**

The broad roles and responsibilities of the Chief Executive Officer shall cover but are not limited to the following activities:

- i. Provide overall leadership in formulating and achieving the Smart Cities plan objectives of improving sustainability and livability in the Smart City area.
- ii. Be primarily accountable to the Board of the Company for all activities, decisions, and objectives.
- iii. Engage with the line departments / Consultant in defining the scope, project design, and implementation plan for each urban development project taken up under smart city proposals.
- iv. Assess the resource requirements, from technical design consultants to contractors and developers, for implementing urban development projects in coordination with the line departments / Board of the Company.
- v. Build and nurture relationship with the Corporation's leadership / council to influence policy and goal alignment, and to improve coordination for project implementation.
- vi. Be a member of the sector specific Procurement Committees, and oversee hiring of project consultants and implementing agencies/ contractors for respective sector projects in coordination with line departments.
- vii. Support other line department heads in project implementation by reviewing detailed design, diagrams and ensuring that project specific design outputs are aligned with overall objective of the Smart City proposals.
- viii. Ensure timely completion of implementation sub activities throughout the project lifecycle from design to construction review, and lead corrective measures to address delays.
- ix. Oversee the functioning of project consultants.
- x. Review reports and other advisory documents prepared by project Consultants for further approval of the competent authority.
- xi. Receive and respond to feedback, ideas, and concerns related to respective sector's service provisioning, from various stakeholders, including general public.
- xii. Manage contractual relationship with domain consultants and implementing agencies involved in implementation of urban development projects.
- xiii. Review periodic Monitoring & Evolution reports and take further course of action with the approval of the competent authority

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**Appendix-C**

**Shortlisting process and Criteria:**

For the purpose of shortlisting the candidates, the weightage to the qualification and the experience shall be given as defined in the table given below:

S.No.	Qualification/ experience	Marks
1	Graduation	20% of the percentage of marks or equivalent grade secured
2	Post-Graduation	30% of the percentage of marks/grade or equivalent grade secured
3	Experience	04 marks for each year of experience exceeding 15 years; subject to maximum of 50 marks

Comment [11]:

The marks obtained based on the above given criteria shall be added and a list shall be generated in the descending order of Marks obtained and the top 50 candidates from this list shall be shortlisted and called for interview.

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**Appendix-D**

**Application Evaluation Criteria:**

<b>S. No.</b>	<b>Qualification/ Experience</b>	<b>Marks</b>	<b>Remarks</b>
<b>1</b>	<b>Graduation</b>		
a)	Engineering/Architecture/Urban Planning and related subject	20% of the percentage of marks or equivalent grade secured	For every candidate, only one graduation degree shall be considered for evaluation.
b)	In other subjects	15% of the percentage of marks or equivalent grade secured	
<b>2</b>	<b>Post-Graduation</b>		
a)	Engineering/Architecture/Urban Planning / Business Management/Chartered Accountant/Commerce/Finance/Economics/public policy and related subject	30% of the percentage of marks or equivalent grade secured	<ul style="list-style-type: none"><li>• For every candidate, only one post-graduation degree shall be considered for evaluation.</li><li>• For integrated post-graduation degree programme (where candidate has not done graduation separately), the marks obtained for post-graduation shall also apply</li></ul>
b)	Other subjects	25% of the percentage of marks or equivalent grade secured	

			towards graduation at pro-rata basis.
<b>3</b>	<b>Experience</b>		
<b>a)</b>	Each year of experience in senior managerial capacity	01 mark for each year.	<ul style="list-style-type: none"> <li>• Experience in managerial capacity in reputed organization shall only be considered for evaluation.</li> <li>• A maximum of 50 marks only will be considered for the experience.</li> </ul>
<b>b)</b>	Each year of experience in urban sector (Additional Marks)	0.5 mark for each year.	
<b>c)</b>	Infrastructure other than Urban	0.25 mark for each year.	
<b>d)</b>	International engagement	0.25 mark for each year.	

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