

**Government of Jammu & Kashmir**  
**Housing & Urban Dev. Department**  
Civil Secretariat  
Srinagar/Jammu

**ADVERTISEMENT NOTICE**  
**Dated 14 -07-2015**

The Housing & Urban Development Department, Govt. of Jammu & Kashmir is a State Nodal Agency for implementation of Swachh Bharat Mission in the urban areas of the State for this purpose the Department is establishing a Project Management Unit which will provide technical and Management support to State Nodal Agency for which applications are invited from the permanent residents of J&K State for the engagement of different Technical Experts detailed hereunder:-

**Experts Required:-**

- 1. IEC Expert**
- 2. MIS Expert**
- 3. Sanitation Expert**

*The terms and conditions are as under:-*

1. The positions are contractual nature initially for 2 years, renewal of contract shall be considered subject to continuation of scheme. No candidate shall have any right to continue on the said position whatsoever the circumstance may be.
2. The candidaes are required to submit application on prescribed form, alongwith requisite documents and experience certificates of relevant field.
3. Applications duly filled in shall be deposited either in person or by Regd. Post in the office of Member Secretary J&K State Urban Development Agency (SUDA)/Joint Director (P&S) Housing & Urban Dev. Department Civil Secretariat Srinagar ( Room No. G/16) alongwith the Bank Draft amounting to Rs.1000/- in favour of **Member Secretary J&K SUDA by or before 10<sup>th</sup> August, 2015.**
4. Renumerations, Qualifications/Experience required are given in Annexure A, is uploaded on the official website of Housing & Urban Dev. Department, J&K. i.e. [www.jkhudd.gov.in](http://www.jkhudd.gov.in).
5. Application Forms(s) incomplete in any manner shall be liable for rejection without assigning any reason.
6. Application Forms with over writtings/mutiated entries or accompanying fake/forged documents shall be liable to be rejected with or without penalty besides shall attract criminal proceedings.
7. The candidates who are eligible for applying for more than one post are required to apply on the prescribed application form separately for each post. The candidatres shall also indicate his/her option of priority in case applying for more than one post.

8. Any qualification/experience acquired after the last date of submission of application form shall not be taken into account for any purpose.
9. The prescribed qualification reflects the bare minimum requirement of the job and mere possession thereof shall not entitle a candidate to be called for interview.
10. The candidate will be shortlisted on the basis of academic merit & experience if the number of applicants is large. The ratio in this case shall be 5:1 (minimum) and 10:1 (maximum).
11. The filling of vacancy through contractual appointment is subject to availability of funds from Govt. of India under Swachh Bharat Mission.
12. If the performance of any contractual appointee is not found satisfactory, the H&UDD shall have right to terminate the contract before the expiry of two years, with one month's prior notice to the contractual appointee.
13. The H&UDD reserves the right to accept or reject all or any application Form and shall be at liberty to relax age, qualification and experience in case of deserving candidates.

Sd/-  
(P.S.Kakroo )  
Joint Director (P&S)  
Housing & Urban Dev. Department

**Annexure- A to Advertisement Notice Dated 14 - 7-2015**

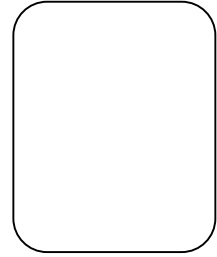
S.N	Name of the Position	No. of Posts	Honorarium per month (Tentative)	Educational Qualification, Experience, Competencies & Age.
1	Information, Education & Communication Expert ( IEC, Expert)	01	70000/=	Degree in Mass Communication with minimum 10 years experience in the field. <b>Age as on 1.1.2015: Not more than 50 years</b>
2	Management Information System ( MIS Expert)	01	70000/=	BE/B Tech in Information Technology/Computer Science/ Electronics with 10 years experience or BE/B Tech in IT/Computer Science/Electronics with MBA and 8 years experience. <b>Age as on 1.1.2015: Not more than 50 years.</b>
3	Sanitation Expert	01	70000/=	B Tech/ M.Tech/ Civil Engineering/ Environmental Engineering/Public Health with minimum 10 years experience <b>Age as on 1.1.2015: Not more than 50 years</b>

**Advertisement Notice Dated 14. 07-2015**

**APPLICATION FORMAT**

Post Applied For: \_\_\_\_\_

1. District for which applied for : \_\_\_\_\_
2. Name of the Applicant ( Block Letters) \_\_\_\_\_
3. Father's /Husband's Name: \_\_\_\_\_
4. Date of Birth ( DD/MM/YYYY) \_\_\_\_\_
5. Permanent Residential Address: \_\_\_\_\_
6. Address for Communication: \_\_\_\_\_
7. Contact No ( Phone \_\_\_\_\_ Mobile No. \_\_\_\_\_  
Email ID. \_\_\_\_\_



**8. EDUCATIONAL QUALIFICATION ( Details of Degrees)**

S.No	Qualification	Semester/Yea	Tear of Passing	Maximum Marks	Marks Obtained with %age
1					
2					
3					
4					
5					
6					

**10 EXPERIENCE:**

S.No	Organization	Designation	Organization Code No.	Duration		Total Experience
				From	To	
1						
2						
3						
4						
5						

**11. PROJECT HANDLED:**

S.No	Organization	Project	Period	Brief Note

**12. Achievements & Honours ( if any)**

Signature of the Applicant

Dated:

Place:

Note:

Enclose self attested copies of:

1. Matriculation Certificate ( DOB Certificate)
2. Detailed Resume
3. Marks Card of all examinations
4. Educational Qualification Certificates
5. Experience Certificate
6. Salary Certificate

**Note:-** If the candidate wants to apply for more than one district he/she has to apply separately for each district.

